Hamline University
Parking Violation Appeal

The Parking Violation Committee meets as necessary to consider appeals of parking violations. The committee may be composed of students, faculty and/or staff representatives from both the CLA and the Law School.

Only the Appeals Committee may dismiss or reduce a parking ticket once it has been issued. All decisions are final. You will be notified in writing of the committee’s decision.

This form must be competed and returned to the Safety and Security Office, along with the original ticket, within seven (7) days of the violation in order to be considered. Incomplete forms will not be reviewed.

Today’s Date: _______________ Date of Ticket: _______________
Name: _______________________________ Hamline ID# or SSN: _______________
Phone: _______________ Address: __________________________________________
City: _______________ State: ___________ Zip: _______________
Campus Mailbox: ___________ E-mail: ________________________________________
Ticket #: _______________ License #: _______________ State: ___________
Make: _______________ Model: _______________ Color: _______________

Describe reason for your appeal and where your vehicle was parked:

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OFFICE USE ONLY
Date Received: _______________ Date Committee Met: _______________
Appeals Committee Decision: Accepted Denied Reduced to $ ___________