

Applications Due on **May 1, 2019**

Summer Residence Hall, Hamline House, and Apartment Contract

The purpose of this document is to establish dates and rates for summer housing. Please refer to the academic year Housing and Meal Services Contract for applicable policies.

Summer Housing Rates:

Apartment Rates;

Summer Term - June 1 -August 2

Studio	\$2079.00
2 BR	\$2079.00
3 BR	\$2079.00
4 BR	\$2079.00
2 BR for 4 people	\$1701.00

Residence Hall and House Rates;

Summer Term - May 24 - August 2

Single	\$1633.00
Double	\$1420.00

1. Contract Dates

A. Apartments

The summer contract begins on June 1, 2019 and continues until August 2, 2019.

Spaces are limited and preference will be given to students with a current apartment contract.

Housing in the Hamline Apartments for the August 3 – August 31 time period is only available for students with a 2019-2020 academic year contract for an apartment space.

B. Residence Halls

The summer term for residence halls begins on May 24, 2019 and ends on August 2, 2019.

Current spring residents who have signed a summer contract may complete a Late Stay form for the May 18, 2019 to May 23, 2019 time period and stay in their current rooms until May 24, 2019. On May 24 they will begin to move into their summer housing assignment with all moves completed by 5 pm on May 26, 2019.

Summer residents who have a fall residence hall assignment may complete an August Summer Housing form and choose the August 3, 2019 to August 31, 2019 time period and move from their summer room into their assigned room for fall on August 2, 2019 with all moves completed by 10 pm on August 4, 2019. **Housing charges will be accessed for both the Late Stay and the August summer housing time periods.**

All summer residents who do not have a fall housing assignment must be checked out of their summer rooms by 5 pm on August 2, 2019.

C. Hamline Houses

Summer Housing is available in the Hamline Houses for current residents or students who have signed fall contracts for the houses. There must be at least two residents living in a house at all times for security purposes. Houses with scheduled maintenance projects will not be available for summer. Summer housing in the Hamline houses will be available beginning June 1, 2019. The ending date of the contract will be August 2, 2019. Fall residents can complete an August Summer Housing form for the August 2, 2019 to August 31, 2019 time period.

2. Terms of Contract

- A. Once a student accepts their keys, they are responsible for the entire contract.
- B. This contract may not be canceled after May 17, 2019, without penalty except for:
 - i. Student abroad/study out of state.
 - ii. Graduation from Hamline University
 - iii. Change in marital status.
 - iv. Academic dismissal

Documentation is required for all exceptions.

Cancellation Schedule

Cancellations before May 19, 2019 will result in no penalty.

Cancellations between May 20, 2019 and June 1, 2019 will result in a \$150 cancellation fee.

Cancellations after June 1, 2019 and before the keys are accepted will result in a \$250 cancellation fee.

Cancellations after move in will result in a \$350 cancellation fee.

3. Billing

In May, summer housing, late stay, and August Summer housing charges will be applied to student accounts. Please contact the Student Accounts Office for the payment due date.

Students who are eligible for a Collaborative Research credit are responsible for providing the name of their program and faculty contact on the Summer Housing Application. Summer Collaborative Research students will be billed the entire summer housing cost and the program credit will be applied to student accounts after we have received verification from the indicated program.

4. Check-in and Check-out Procedures

In May, an email will be sent, via the Hamline email address, to all students who have applied for summer housing. This email will contain check-in, check-out, key pick up and summer room assignment information.

A room condition form must be completed at the time of check-in. It is the responsibility of the resident to turn in the room condition form to residential life staff. This form will be used to determine damages which have occurred during a resident's use of the room.

Each resident in student housing must check-out. Check out procedures will be provided via Hamline email in July. Students who fail to check out properly will be assessed an improper check-out fee.

5. Security and Conduct

Residential Life policies and procedures are contained in the Residential Life Handbook at www.hamline.edu/policies. The Residential Life Handbook, and the Residence Hall and Meal Services Contract (meal plan are not required for summer residents) shall be in full effect for summer residents. All residents are responsible for knowing and abiding by all policies and procedures.

Contact Information

Apartment Front Desk - (651) 523-2593
Apartment Manager - (651) 523-2515
Apartment Duty Phone - (651) 325-1516

Manor Duty Phone - (651) 325-1484

Office of Residential Life - (651) 523-2061
Safety and Security - (651) 523-2100
Sorin Information Desk - (651) 523-2580