



## Career Development Center 2018-2019 Training Opportunity

The Career Development Center at Hamline University is currently accepting applications for the 2018-2019 academic year. We are seeking a student for a practicum position who is interested in experiencing the delivery of career services in a dynamic, cutting edge environment.

### RESPONSIBILITIES

Assist career counselors and office staff with the delivery of services to students and alumni. Conduct individual career counseling sessions. Administer and interpret various assessment instruments including the MBTI and SII. Assist with drop-in service by answering questions on various topics such as career decision-making, job search, internships, etc. Work with staff to plan and present career development programs. Assist with a course designed for undergraduate liberal arts students. Participate in staff development meetings, student affairs divisional meetings and counselor meetings as time permits. Additional opportunities may be available depending on the trainee's interests and skills.

### QUALIFICATIONS

Eligible candidates must be enrolled in a graduate program in counseling, student personnel psychology, or a related field, and should have completed at least one year of study, including a course in career counseling.

### ADDITIONAL INFORMATION

The position begins in September 2018 and continues through May 2019. The trainee should expect to work approximately 20-24 hours per week. Some evening hours may be required. The individual providing training and supervision for this position is a Ph.D. level, licensed psychologist, who is also an approved supervisor by the Minnesota Board of Behavioral Health.

### ABOUT HAMLINE UNIVERSITY

Hamline University is a private, metropolitan university grounded in the liberal arts and dedicated to fostering ethical leadership in service to society. Founded in 1854 and enriched through its historic connection to the United Methodist Church, Hamline University's mission is to create a diverse and collaborative community of learners dedicated to the development of students' knowledge, values, and skills for successful lives of leadership, scholarship, and service.

The Career Development Center assists students and alumni as they explore, prepare for, and make successful transitions to life after Hamline. We empower individuals to take an active role in finding and pursuing their personal and professional passions. The CDC provides information and assistance with major selection, career exploration, internships, job search strategies, and graduate school selection. We actively partner with employers, faculty, staff, alumni, and the community to provide distinctive opportunities. Visit our web site at: [www.hamline.edu/cdc](http://www.hamline.edu/cdc).

### APPLICATION PROCEDURE

Direct questions and applications (cover letter and resume) to Joan Ostergren. **Priority deadline is January 15, 2018.** Review of applications will continue until the position is filled.

Joan Ostergren, Ph.D., L.P.  
Senior Career Counselor  
Career Development Center  
Hamline University, MS-B1802  
1536 Hewitt Avenue  
Saint Paul, MN 55104-1284

Phone: 651-523-2302  
Fax: 651-523-3085  
Email: [jostergren@hamline.edu](mailto:jostergren@hamline.edu)

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