By signing this form I acknowledge that I understand and will abide by the pass option policies set forth below:

- A JD student may elect to convert a letter grade in any **non-required** course, other than those designated by the Associate Dean for Academic Affairs as not available for the pass option* to a “Pass” represented by a “P,” for “D-” or better work.
- A student may use the pass option to convert a letter grade to a “P” in only one course during the student’s entire law school career.
- Students may elect to replace their passing grade with a “P” by filing with the Registrar at any time after registering for the course but not later than five calendar days after his or her last grade is posted for the semester or term in which that course was offered.
- Once the pass option has been exercised, the student cannot reverse that decision, even if hindsight proves that another choice would have been more beneficial.
- If semester rankings have already been calculated, students will not be re-ranked after the pass option has been elected even if cumulative GPAs have changed significantly.
- Students may utilize the pass option in courses that are part of a certificate program but the original letter grade is still included in the grade point average calculation to meet the minimum GPA standard for the certificate.

*Includes Trial Advocacy and all Clinics

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Term □ Fall □ J-term □ Spring □ Summer Year 20___ ___ Student ID

Student Last Name Student First Name

Course CRN

Signature Date

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FOR OFFICE OF THE REGISTRAR USE ONLY

□ Eligible □ Not Eligible

If Not, Indicate Reason

- □ Required Course □ Associate Dean Ineligible List □ Requested Too Late (Date of Last Grade Posting ____________)
- □ Did Not Earn Passing Grade □ Option Previously Elected (Term ____________)

IF APPROVED: SHATCKN updated via SHAINST

By Date

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OTR – 045 REV: 1/15/2014