



Finals Are Coming....

Finals take place the week of December 15th through the 18th. This is a stressful time for many of our students. Students often tell us that it helps when parents call and offer encouragement and support during finals week.

The Bush Library will have extended hours November 17 through December 17.

Mon. –Thurs. 7:30am to 1:45 am
Friday 7:30 am to 10:00 pm
Saturday 7:30 am to 6:45 pm
Sunday noon to 1:45 AM

J-Term Classes...

More J-Term Classes are being added as well as seats to existing J-Term classes. Please encourage your students to continue to look at the J-Term information and sign up for J-Term.

Up and Coming Events and Information

The following are important event dates followed by more detailed information related to Residential Housing.

Holiday Events at Hamline: Annual Tree Lighting Celebration

Date: December 04, 2014

Time: 4:30 PM - 5:30 PM

Location: Hamline University - Bishop Statue

Description:

December 2014

Kick off the holiday season with hot cocoa, holiday cookies and carols! Join Hamline students, faculty, staff, and community members at the bishop statue on Hewitt Avenue to light the tree.



Kwanzaa Celebration

The PRIDE Black Student Alliance student group will be hosting their 17th annual Kwanzaa celebration on Thursday, December 4 in Anderson Room 112 at 5 p.m. and would like to invite the Hamline community to attend.

Hamline Winds Concert

Friday, December 5 at 7 p.m.

Sundin Music Hall

1531 Hewitt Avenue, St. Paul

Hamline students will perform holiday music and other pieces.

A Cappella Choir Performance

Sunday, December 7 at 4 p.m.

Hamline Church

1514 Englewood Avenue, St. Paul

The Hamline A Cappella Choir presents its annual Christmas concert, an afternoon of festive music perfect for the whole family featuring student soloists, conductor George S.T. Chu, and organist Helen Jensen. Reverend Mariah Furness Tollgard will give a reflection.

A Night at the Writing Center

The Writing Center is offering walk-in appointments and refreshments for all undergraduate and graduate students on Monday, December 8 from 6 p.m. - 11 p.m. Peer writing consultants will be on hand to help students with research papers, final essays, citations, and more.

Late Night Breakfast

Staff and Faculty will serve the students Late Night Breakfast on December 11th from 9 - 11 pm in the Anderson Dining Hall. There will be many nice gifts given away and the students really enjoy this event!

Hamline Orchestra Concert

Saturday, December 13 at 2 pm

Sundin Music Hall

1531 Hewitt Avenue, St. Paul

Hamline Orchestra will perform a concert of symphonic compositions from Corelli, Mozart, and Tchaikovsky.

Women's Chorale Concert
Sunday, December 14 at 3 pm
Sundin Music Hall
1531 Hewitt Avenue, St. Paul

The Women's Chorale will perform holiday music and other pieces.

J-Term Meal Plan Information

Your fall term meal plan will be in effect January 5 - 16. Your spring term meal plan will begin on January 17.

Please note that the Bishop's Bistro will open when your meal plan resumes on January 5.

Students have the option of changing meal plans in January if they are on campus or the beginning of February if they are not on campus during January. Please contact Dining Services for specific dates. Meal plan change forms are available in the Dining Services Office in Anderson Center.

Parking

If you have a parking permit for the general lots and will leave your vehicle on campus over the winter break period, please contact the Office of Safety and Security to determine where you can park your vehicle. Safety and Security's number is: 651-523-2100.

Anderson Center Holiday Closing

The Anderson Center will close for winter break December 24th at noon and reopen with regular hours at 7:00 am on January 3rd.

University Holiday Closing

The University will close on December 24th at 5:00 pm and reopen on January 5th. All non-essential university offices will be closed.

Important End of Semester Information regarding Housing

This information has been sent to all residents:

24 Hour Quiet hours are in effect;
Apartments – beginning 12/1/14 at 10 pm to 12/19/14 at 5 pm
Residence Halls – beginning 12/12/14 at 11:59 pm to 12/19/14 at 5 pm

Residence Halls close for winter break on December 19 at 5 pm and reopen on January 3.

Students will not have access to their halls and rooms during this time period.

The Hamline apartments and houses do not close for winter break.

Winter Break Housing for Residence Hall Students (December 20 – January 2)
Please Note: This section does not apply to the Hamline Apartments or Houses

Residential Life will provide housing over winter break for students who apply by December 12. A \$100.00 fee will be charged to their student account for all or any portion of winter break. To apply for winter break housing, submit a completed Winter Break housing form to the Residential Life Office, Manor 26. Forms are available in the Residential Life Office. Please note: Only residents who apply for break housing will have access to their halls. Residents who

do not apply for winter break housing will **not** have access to their building or room during the winter break period and should remove all items they may need. If for any reason a resident needs access to their room during the winter break period a \$25.00 charge will be applied to their student account. The Hamline Apts. and Houses do not close during winter break.

Winter Break Closing Procedures for Residence Hall Students
Please Note: This section does not apply to the Hamline Apartments or Houses

Closing is a hectic time when we need the residents of every residence hall building doing their share to successfully close their rooms for the break. A check list will be attached to each door outlining exactly what each resident needs to do prior to leaving. Please pay close attention as many of these items are safety related. Residential Life staff will enter rooms to assure compliance.

Winter Break Check List for Residence Halls

If there are any unassigned spaces in the room make sure the bed, dresser & desk are clear, clean, and ready for a new roommate. Please verify that the following items have been addressed;

- * Garbage has been thrown away and all food is stored properly
- * All electrical devices have been unplugged (fish tanks may stay plugged in)
- * If not returning for J-Term - Mirco-Fridge has been unplugged, cleaned out, and defrosted
- * Heat has been set to "Low"
- * Windows have been shut and locked, curtains/shades are open
- * Your door has been locked

If you are **not** returning for spring semester, a contract release request form has been submitted to the office of Residential Life and an appointment has been made with an RA to check out at least 48 hours in advance of the Dec. 19th, 5 pm closing time.

If you are signed up for Winter Break Housing and staying in the halls after closing, forms must be completed – they are available in the Office of Residential Life and due Dec. 12th

J-term Housing Information for Residence Hall Students

Please Note: This section does not apply to the Hamline Apartments or Houses.

Spring semester's housing contract dates are January 3 through May 22. J-term classes begin on January 5. Students are allowed to live on campus during j-term even if they are not taking a j-term class.

Students who are released from their contract and move off campus any time during spring semester will be charged for housing from January 3 to the day they officially check out with an RA. If you are withdrawing or graduating at the end of fall semester you must check out prior to 5 pm on December 19 to avoid spring term housing and meal plan charges.

Housing credits are not issued to students who choose not to live on campus during J-term.

Other Important Dates

Contract Release Request Forms due – November 30

Apartment Quiet Hours begin on December 1 at 10 pm and end on December 19 at 5 pm

Residence Hall Quiet Hours begin on December 12 at 11:59 pm and end on December 19 at 5pm

Law Final Exams begin – December 4

Undergraduate Final Exams begin – December 15

Winter Break Housing Forms due – December 12

Law Final Exams end – December 18

Undergraduate Final Exams end – December 18

Halls Close – 5 pm on December 19
Apartments and Houses do not close

Halls Reopen for Spring Semester – January 3

Meal Plans Resume – January 5



Happy Holidays to you and your family.

Wishing you a safe and joyous holiday season!