

BETSY PARRISH
1705 Palace Ave., St. Paul, MN 55105; 651.214.6489

Curriculum Vitae

EDUCATION

1985 M.A.	University of Minnesota , Teaching English as a Second Language
1982 B.A.	University of Minnesota , French and Linguistics
1979	La Sorbonne , Certificat de la Langue Française.

TEACHING

School of Education, Hamline University

Professor, Coordinator TEFL and Adult ESL Certificate Programs (2007-present)

Associate Professor, Coordinator, TEFL and Adult ESL Certificate Programs (1997-2007)

Assistant Professor, Coordinator, TEFL and Adult ESL Certificate Programs (1991-1997)

Interim Chair, Department of Continuing Studies, Partnerships and Initiatives (Feb-May 2012)

Responsibilities and Projects at Hamline

Teaching English as a Foreign Language (TEFL) Certificate Program (1991-present); Established TEFL Certificate Program at Hamline; coordinate and teach TEFL Certificate courses; supervise TEFL faculty. Offered Hamline TEFL program at Moscow State Institute for Public Relations in May-June 1993.

East India-Bangladesh EFL Institute (2005-2007); Co-wrote US State Department grant; Developed curriculum and conducted seminars at Hamline for participants from East India and Bangladesh; designed and implemented work-shadow in middle schools; developed all follow-up workshops conducted in Dhaka, Kolkata and Bhubaneswar in February 2007.

Certificate for Teachers of Adult ESL (1996-present) Established Adult ESL Certificate Program at Hamline; designed and regularly teach 3 of the courses; supervise Adult ESL faculty.

Co-founder of Adult Basic Education Teaching and Learning Advancement System (ATLAS)

Program Advisor (2007-present); co-wrote \$500,000.00 grant and established professional development center for Adult Basic Education for the state of Minnesota; oversaw statewide peer-mentoring initiative; led development of nationally recognized [Transitions Integration Framework](#).

Hamline TEFL Professional Development Program for South China Normal University, Lead Trainer Developed program curriculum, selected trainers, and conducted sessions at Hamline (July-August, 2010).

Faculty Professional Development on Active Learning for Shanghai Institute of Foreign Trade
Co-developed program curriculum and conducted EFL-related sessions at Hamline (Summer 2006).

Hamline MATESOL program and course development team

Co-developed program standards and assessments; developed and currently teach these courses for K-12 and Adult language educators:

ESL 8104 Applied Phonetics and Phonology (online)

ESL 8105 Exploring English Teaching Practice (online), which includes a collaborative practicum

ESL 8107 Course Design and Assessment (online)

Other Teacher Education Work

Subject Matter Expert; American Institutes for Research (2013-2018)

[ESP Pro Project](#) development team; English Language Proficiency Standards review panel; development team member for the [English Language Proficiency Standards professional development](#) Modules 2 and 3.

TEFL Certificate Program; American University of Paris_(1987-1990); Women's Institute for Continuing Studies; Co-taught and co-coordinated TEFL Certificate Program.

ESL/EFL Teacher (1983-1992)

University of Minnesota: International TA Program and MN English Center

Université de Creteil

Ecole Nationale des Ponts et Chaussées

ESSO France

Institut Français de Gestion

SCHOLARSHIP

Books

Parrish, Betsy (2019) *Teaching Adult English Language Learners: : A Practical Introduction*. Cambridge: Cambridge University Press (a completely updated and revised edition of *Teaching Adult ESL*).

Parrish, B. (2014) *Four Point: Advanced Listening and Speaking*. 2nd Edition. Ann Arbor MI: University of Michigan Press (1st edition 2009).

Parrish, B. (2004) *Teaching Adult ESL*. New York, NY: McGraw Hill.

Bruce, K., Parrish, B. and Wood, A. (1992) *Business Review: Revision and Extension for Intermediate Level Students*. Harlow, UK: Longman Ltd.

Book Chapters

Egan, P. & Parrish, B. (2019) Oral language as a bridge to academic writing, in *Teaching academic writing to adults learning English*. K. Schaetzel, J. K. Kreeft Peyton, J. & R. Fernandez (eds). Ann Arbor, MI: University of Michigan Press (Equal authorship).

Tarone, E. and Parrish, B. (1995) Task-related variation in interlanguage: The case of articles. In H.D. Brown (ed.) *Readings on Second Language Acquisition*. Engelwood Cliffs, NJ: Prentice Hall. Originally published in *Language Learning* 38:21-44, 1988 (Parrish & Tarone). Equal authorship with Tarone taking lead on revision for chapter publication.

Video

Florez, M. & Parrish, B. (2010-2011) [Teaching ESL to Adults: Classrooms in Action](#). A teacher training video series for adult ESL teachers; produced 6 of 12 in the series. Consulted on entire series. Boston, MA: New American Horizons.

Articles (Peer-refereed)

Echelberger, A., McCurdy, S. & Parrish, B. (2018) Utilizing a study circle model to improve teacher confidence and proficiency in delivering pronunciation instruction in the classroom. *The CATESOL Journal* special issue on pronunciation. (co-researchers and equal authorship).

Parrish, B. (2015) [Meeting the language needs of today's adult English language learner: Issue brief](#), Office of Career and Technical Adult Education, US Department of Education, Washington, DC.

Johnson, K. & Parrish, B. (2010) [Aligning instructional practices to meet the academic needs of adult ESL students](#). *TESOL Quarterly* 44.3:618-628. Special Issue on Immigration and Adult ESL. (co-researchers and equal authorship).

Parrish, B. and Johnson, K. (2010) [Promoting learner transitions to postsecondary education and work: Developing academic readiness skills from the beginning](#). CAELA Network Briefs. Washington DC: Center for Applied Linguistics. (Lead author).

Parrish, B. (1987) [A new look at methodologies in the study of article acquisition for learners of ESL](#). *Language Learning* Vol. 37. No 3.

Other

Parrish, B. (2015) [Meeting the language needs of today's adult English language learner: Professional development module](#), Office of Career and Technical Adult Education, US Department of Education, Washington, DC.

Parrish, Betsy. (May 2005) Immigrant and refugee employees: Bridging the cultural divide. *Employee Benefits Planner*. Minneapolis: MN Physicians Publishing.

Parrish, Betsy (2000) *Developing Cross-cultural Understanding. Online Text Book for Teachers*, Kanter and Associates, New Hampshire.

Parrish, B. (1999) Teaching multilevel classes: principles and practices (2-part article). *The English Teacher's Assistant*, Volume 1, Issues 4 and 5.

PAPERS/PRESENTATIONS –Peer Refereed (since 1994) Names listed only when co-presented; in most instances, multiple presenters had equal responsibilities unless noted.

National

State

International Conferences

Egan, B. and Parrish, B. Invited Interest Section Session Speakers. The Superpowers of ESL Teachers in Today's Adult Education Landscape. International TESOL Convention. Atlanta, GA March 15, 2019 (Equal contributions).

Parrish, B. & Savage, L. Blueprint for Teaching Adult ESL: Research and Insights. International TESOL Convention. Atlanta, GA March, 14, 2019.

The Place of Grammar in Standards-based Adult ESL. International TESOL Convention. Atlanta, GA March, 15, 2019. Also presented regionally at the California TESOL (CATESOL Conference) Dec. 9, 2018.

Echelberger, A., McCurdy, S. & Parrish, B. Improving Teacher Expertise in Pronunciation Instruction: A Study Circle Model. International TESOL Convention. Atlanta, GA March 14, 2019 and at the International Language Teacher Education Conference, May 31, 2019 (Equal contributions). Presented by myself at CATESOL, Anaheim, CA Dec. 8, 2018.

Using the English Language Proficiency Standards to Support Task Demands; TESOL International Convention, Chicago, IL March 2018.

College and Career Readiness Standards: Program Integration Realities; invited panelist for Adult ESOL Interest Section academic session. TESOL International Convention, Chicago, IL March 2018.

Parrish, B. & Reimer, J. Practicum 2.0: Engaging Online MA TESOL Students. TESOL International

Convention, Seattle, WA March 2017.

Egan, P. & Parrish, B. Preparing Adult ESL Teachers to Meet Today's Rigorous Language Demands. TESOL International Convention, Seattle, WA March 2017.

Bringing the Applied Alive in an Online MA TESOL Program. TESOL International Convention, Seattle, WA March 2017.

Harris, K. Movit, M., Parrish, B. & Wrigley, H. New Materials on Rigor, Digital Literacy, and Career Pathways. TESOL International Convention, Baltimore, MD April 8, 2016.

Payton, J., Schaetzel, K., Parrish, B. & Johns, A. Teaching Writing to Adult Learners: Lessons from the Field, TESOL International Convention, Baltimore, MD April 6, 2016 (Colloquium organized by Payton & Shaetzel)

Liden, A, Parrish, B. and Vinogradov, P. A State Framework for Embedding Transitions Skills in Adult ESL. International TESOL Convention, Toronto, Ontario; March 2015

Finn Miller, S., Parrish, B. and Vinogradov, P. Helping Adult ELs Meet Language Demands of College & Careers. International TESOL Convention, Toronto, Ontario; March 2015.

McCurdy, S. and Parrish, B. Creating Pathways to Developing A "Teacher Self." International TESOL Convention, Toronto, Ontario; March 2015 (also presented at the MinneTESOL/MELED Conference, Bloomington MN, Nov. 2014).

A Teacher Educator's View of Teaching and Learning in Vietnam. TESOL International Convention; Portland, OR March 2014.

Building Teacher Confidence in Integrating Transitions Skills from the Start. TESOL International Convention; Portland, OR. March 2014.

Adult ESL Materials Development Made Easy TESOL International Convention; March 2013; Dallas, TX.

Critical Thinking from the Beginning. LESLLA (Low Educated Second Language and Literacy Acquisition) International Conference, Minneapolis, MN October 2011.

Florez, M. & Parrish, B. Observing adult ESL approaches in action through teacher training video. TESOL Convention; New Orleans, LA March 2011 and Parrish, B. at the International Language Teacher Education Conference, Minneapolis, May 2011.

Parrish, B. & Johnson, K. Promoting reflective teaching through peer-mentoring in adult ESL. TESOL Convention. Boston, MN, March 2010.

Young, S., Liden, A. & Parrish, B. Using data to plan professional development for adult ESL programs. Annual TESOL Convention, Denver, CO. March 2009.

Where's the grammar in competency-based instruction? TESOL Convention, New York, April 4, 2008.

Parrish, B., Koehler, A. and Heinze, K. Promoting learner-centered teaching in South Asia. TESOL Convention. Seattle, WA, March 2007 and the International Language Teacher Education Conference, Minneapolis, June 2007.

Keeping learners at the center. Annual TESOL Convention, Tampa, FL March 2006.

Go straight to jail: Expanding our role as teacher educator. International Conference on Language Teacher Education: Voice and Vision in Language Teacher Education, June 3, 2005.

Hot topics in teaching grammar. TESOL Convention, San Antonio, TX April 2005.

Creating ideal adult classrooms in reality, not theory. TESOL Convention, San Antonio, TX, April 2005.

Parrish, B. and Pecoraro, D. Mentoring teachers to improve adult learner achievement. TESOL Convention, Long Beach, CA April 2004.

Developing NS competence in the workplace. **Featured speaker.** TESOL Convention. Baltimore, MD, April 2003.

Parrish, B. and Reimer, J. A conceptual framework for developing participant-centered practica. International Conference on Teacher Education, Minneapolis, May 2001 and Annual TESOL Convention. Baltimore, MD, April 2003.

Developing communication strategies for the workplace. TESOL Convention. Salt Lake City, Utah, March 2002.

Developing cross-cultural understanding in the workplace. TESOL Convention, Vancouver, March 2000. Presented as an extended workshop and as an **invited speaker** at Wisconsin TESOL, November 2001.

Understanding student teachers' observation and feedback preferences. TESOL Convention, New York, March 1999.

Harris-Poumellec, H. and Parrish, B. Educating teachers in reformulation as meaning-based corrective response. TESOL Convention, Orlando, March 1997.

The challenges of teacher education in the Confederation of Independent States (former Soviet Union).

TESOL Convention, Baltimore, March 1994.

National

Parrish, B., Bitterlin, G. & Price, D. Promoting Rigor in Adult ESL through High-leverage Instructional Practices. COABE (Coalition on Adult Basic Education) New Orleans, LA April 3, 2019 (organizer and lead). Also presented regionally at the California TESOL (CATESOL) Conference. Dec. 8, 2018.

Parrish, B. and McCurdy, S. Bringing The Applied Alive in an Online MATESOL Pronunciation Course. (Organizer and lead). PSLLT Conference; Ames, Iowa. September 7, 2018.

Preparing Adult ESL Teachers to Meet Today's Rigorous Language Demands. National College Transitions Network Conference; Providence, RI November, 2017.

Parrish, B. & Egan, P. Let's Beef it Up! Rigorous Instruction for Today's Adult ESL Learners. National ProLiteracy Conference, Bloomington MN, September 2017.

Echelberger, A., McCurdy, S. & Parrish, B. Improving Teacher Expertise in Pronunciation Instruction: A Study Circle Model. Pronunciation in Second Language Learning & Teaching Conference; Salt Lake City, UT (also presented at the MELED Conference, Bloomington, MN November 2017).

Developing Teacher Confidence in 21st Century Skills Instruction at all Levels. COABE; New Orleans, LA, March 2013 and at the National College Transitions Network Conference; Providence, RI November, 2012.

Promoting Academic Listening and Speaking Skills with Adult ESL Learners; National College Transitions Network Conference; Providence, RI November, 2012.

Parrish, B. & Johnson, K. Hit the Ground Running: Preparing Non-Native Speakers for Academic Readiness. TESOL Convention; New Orleans, LA March 2011 and at Effective Transitions in Adult Education Conference; Providence, RI. November 2009.

Parrish, B. and Johnson, K. Mentoring to Support Transitions-Level Teachers. Effective Transitions in Adult Education Conference; Providence, RI. November 2008.

State/Regional Conferences

Little, K. (MAT Capstone advisee) and Parrish, B. Putting our Heads Together: When Elementary and Adult Reading Instruction Meet. MELED Conference, November 17, 2018.

Egan, P. and Parrish, B. Using Oral Language as a Bridge to Academic Writing with Adult Els. MELED Conference, November 17, 2018.

Supporting Adult ESL Learner Success with The ELP Standards. CATESOL Conference, Santa Clara, CA; October 20, 2017.

Parrish, B. & Vinogradov, P. Helping Adult ELs Meet the Demands of College and Careers, MELED Conference, Bloomington, MN Nov. 6, 2015.

A Teacher Educator's Perspective on Teaching and Learning in Vietnam. MinneTESOL, November, 2012. Read, Visualize, Comprehend: Using Graphic Organizers in Reading lessons; Summer Literacy Institute; Hamline University, July 2012.

Adult ESL Materials Development Made Easy; MinneTESOL; November 5, 2011.

Peer-Mentoring to Support Learner-Centered Teaching in ABE. ABE Summer Institute: *Changing Lives Changing Communities*, St. Cloud, MN. August 6, 2009.

Parrish, B and Johnson, K., Supporting English As a Second Language Learners in Adult Education. MACAE Conference, St. Paul, November 9, 2006.

Customizing Workplace ESL Instruction. MinneTESOL Conference, November 2000.

Parrish, B. and Pecoraro, D. Cultural Awareness Training for Supervisors and Managers. Minnesota Workforce Development Conference, October 2000.

Multi-Level Tasks for Multi-Level Classes. Annual Minnesota TESOL conference, St. Paul, MN October 1998 and at TESOL Convention, New York, March 1999. A similar version of this paper presented as **invited speaker** for the Minnesota Council on the Teaching of Languages and Cultures Conference, October 1999.

Native and Non-Native English Speaker Interactions in the Workplace. Wisconsin TESOL Conference, Eau Claire, September 1998.

Using Discover Techniques to Teach Pronunciation. Annual TESOL Convention, Seattle, March 1998 and as **invited MinneTESOL affiliate speaker** at the Midwest TESOL Conference, Milwaukee, October 1997.

The Learner-Centered Classroom. MN State LEP/Bilingual Education Conference, Minneapolis, May 1996.

Invited Presentations/Consultations

Supporting Learner Success using the English Language Proficiency Standards for Adult Education. ACE of Florida Conference; October 12, 2017, Bonita Springs, FL.

Teacher as Facilitator in Adult Education Classrooms: Letting Learners Take the Lead! Carlos Rosario Adult Charter School Professional Development Workshop, Washington DC; August 23, 2017.

Parrish, B. & Egan, P. Make Every Minute Count: Meeting 21st Century Demands in Adult Education; Minneapolis ABE workshop series; August 23 and November 3, 2017.

Let's Beef it Up! Rigorous Instruction for Today's Adult Learners; February 2017; San Jose Adult Education Consortium; San Jose, CA February 10, 2017.

Meeting the Needs of Today's Adult English Language Learner: Increasing the Rigor in our ESOL Classrooms. Massachusetts State College and Career Readiness Standards Conference; November 18 & 19, 2016; Devens, MA.

Invited Keynote Address: Rigor from the Get Go! Meeting the Language Demands of Today's World; Meeting Challenges, Exploring Options in the Adult ESL Classroom Conference; The New School and Literacy Assistance Center, October 24, 2015.

(<https://www.youtube.com/watch?v=CmVQCjtWirU&feature=youtu.be>).

Using Graphic Organizers to Develop Reading and Thinking Skills; ACE of Florida Conference, Orlando, FL October 7, 2015.

Advanced Level ESOL Part 1: What Do the CCR Standards Look Like in The ESOL Classroom?

Advanced Level ESOL Part 2: Instructional Planning through a CCR Standards Lens

Massachusetts ACLS and SABES CCR Standards Conference; November 19 & 20, 2015; Devens, MA.

Embedding Transition Skills at All Levels of Adult ESL; Howard Community College, Columbia, MD, August 14, 2015.

Parrish, B., Tarone, E. & Vinogradov, P. Fostering our Continuing Development as Language Teacher Educators, Invited Symposium: International Language Teacher Education Conference, May 14-15, 2015.

Parrish, B. & Reimer, J. New Realities in Preparing Teachers of Adult Language Learners. Invited pre-conference workshop: International Language Teacher Education Conference, May 14-15, 2015.

Beyond Survival English: Academic and Career Readiness for All Levels of Adult ESL, Illinois Adult Education Administrator's Meeting, Springfield, IL, April 23, 2014.

Hit the Ground Running: Preparing Adult Learners for Academic and Work Readiness from the Start, Wake County Community College, Raleigh, NC, April 13, 2013.

Arnold, A., Bramante, P., Eliason, P., Murie, R., Parrish, B. & Wallin, C. Corrective Feedback for Linguistic Errors in Adult ESL Writing. (**Invited** pre-conference workshop presenters) MinneTESOL, Nov. 2012.

Hit the Ground Running: Preparing ESL Students for Academic Readiness from the Start; Using Graphic Organizers to Promote Critical Thinking in Adult ESL Classes; Observing Adult ESL Approaches in Action through Video; Northern Region Adult Education Fall Conference; Bloomington, Illinois; December 2, 2011

Developing Academic Readiness from the Start; ESL Institute Basic Skills Conference, Raleigh, NC, August 5, 2011.

Ready, Set, Go! Tennessee State ESOL Academy, Nashville, TN July 12, 2011.

Hit the Ground Running: Preparing Adult ESL Learners of all Levels for Academic Readiness New York State Postsecondary Transition Summit, November 10, 2010 and ACCES/Finger Lakes Regional Adult Education Network, Rochester, NY, June 10, 2011.

Hit the Ground Running: Preparing Non-Native English Speakers for Transition to Further Education or the Workplace; Socorro ISD -- Far West Project GREAT, El Paso, Texas, June 2010 and May 2011.

Narrowing the Gap: Instructional Strategies for Pre-college Skills Development; Capital Community College, Hartford, CT, June 2010.

Listen Up, Speak Out! Using Academic Content that Engages Students. MinneTESOL Pre-conference session, November 2009.

Parrish, B. & Johnson, K. Mentoring to Support Transitions-Level Teachers. COABE Annual Conference/Invited Transitions Strand speakers. Louisville, KY April 21, 2009.

Keeping Learners at The Center. Capital Community College, Hartford, CT, October 2006.

Learner-Centered Instruction in ESL and EL-Civics Classes; Illinois Community College Board & the Adult Learning Resource Center ESL/EL-Civics Summer Institute, June, 2006.

Breaking the Language Barrier. **Invited plenary speaker.** Breaking Barriers Conference. University of St. Thomas. St. Paul, MN Jan 2005.

Keeping Learners at the Center. Orange County Community College, Orange Country, CA, June 2005.

What's the Best Fit? Creating Responsive Adult ESL Literacy Curricula. Connecting the Players: Family Literacy Conference, St. Paul, March 2005.

Intercultural Communications for Corrections; 3-part training for Scott County Corrections. May-Nov. 2004.

Defining and Implementing Learner-Centered Teaching. Soaring in New Directions: Northern Region Adult Education Fall Conference Bloomingdale, IL, November 2004.

Teaching in The Multilevel Classroom. Soaring in New Directions: Northern Region Adult Education Fall Conference Bloomingdale, Illinois, November 2004.

Reflecting on Teaching to Promote Learner-Centered Classrooms. Minnesota Family Literacy Conference, Minnetonka, MN March 2004.

Communicating Across Cultures: Tools and Techniques. Minnesota Library Association annual conference. Rochester, MN, October 2003.

Two Heads (or More) are Better than One: A Success Story in Collaboration. **Invited plenary speakers** (Parrish, B. and Pecoraro, D.) Annual MinneTESOL Conference. November 2003.

Webinars (Developer and Facilitator):

Nuts and Bolts: Rigorous Classroom Activities that Promote English Learners' Success 3-part webinar series for Massachusetts State Adult Education teachers, Jan. 17, 31, & Feb. 7, 2018.

Increasing Rigor in the ESL and Basic Skills Classroom. CALPro California Adult Education Professional Development Project, September 30, 2017.

Make Every Minute Count – Meeting the Language Needs of Today's English Learner

3-part webinar series for Massachusetts State Adult Education teachers, Dec. 16, 2016, Feb 3., March 3, 2017.

Webinars for Massachusetts State Adult ESL Volunteers for the non-profit English at Large. Webinar 1

Making Every Minute Count in an Adult ESL Instructional Session, May 22, 2017; Webinar 2 Building Language Skills for Success in the 21st Century, June 6, 2017

Co-presented LINC S Webinar for the Office of Career, Technical, and Adult Education (OCTAE), US Dept. of Education on the ESL Pro Materials with the other project Subject Matter Experts, April 21, 2017.

SERVICE

Service to Hamline

- Institutional Review Board, Member Fall 2018-present.
- CLA Faculty Personnel Committee, Fall 2017.
- HSE Faculty Personnel Committee, Chair 2013-2016; Member 2012-2015 and reelected for

2016-2018.

- University-wide Classroom Dynamics Committee, Ad Hoc, Spring 17
- Academic Affairs Committee, Chair (2009-2010 18-month position) School of Education; continued as member for 2011-2015.
- HSE Program Review Committee; Member (Ad hoc) Spring 16.
- Selected for the Creating and Investing New Resources team for Strategic Planning; October 2011-May 2012.
- HSE Dean Search Committee; August 2011-April 2012.
- Equity Committee; Ad hoc; School of Education; Spring 2010.
- Guest consultant for Hamline Writing Center professional development meeting, April 2010.
- Autism Spectrum Disorders working group; Continuing Studies Department, March–August 2012.
- HSE Marketing and Enrollment Management Committee, Feb. 2012-May 2013.
- Seeds of Growth Committee (2006-2008) Strategic planning committee for online MA in ESL developments in Second Language Teaching and Learning. Wrote market analysis for online MA in ESL programs focused on teaching English as a foreign language.
- Reading Licensure Program Search Committee (Spring 2006) Acted as the outside program representative on this committee.
- Graduate School of Education Faculty Development Committee (2004-2006) Collaborated on the planning and development of numerous faculty development events, including two all-day retreats, speakers, luncheons and affinity groups. Helped administer the GSE collaborative research project processes.
- Certificate Team Member (2005-2007) Worked with other staff and coordinators to identify issues and concerns that affect Certificate Programs in GSE.
- Graduate School of Education Dean Search Committee, 2004 ; acted as SLTL representative on committee.
- Graduate School of Education Mentoring Program; acted as a mentor/colleague for one new GSE staff member and three GSE faculty.
- Graduate School of Management Faculty Professional Development Session Developed and implemented a session for the GSM faculty on working effectively with international students. Sponsored by a Bremer Race, Gender & Beyond Grant.
- Meeting the Academic Needs of Hmong Students (October 2003) Session for the First-year seminar faculty in CLA on best practices for serving second language writers in their classes.
- Hamline University Friday Forum Presenter (Spring 2001) Presented the work I have done on cross-cultural communication in community organizations for the Hamline University Alumni Association Friday Forum series.
- Hamline University Diversity Committee (1997-1998) Helped develop university diversity goals. Gathered data from GSE to contribute to university-wide reports.

Service to Program/Department

- HSE Equity Committee; joined Summer 2019
- TEFL and Adult ESL Coordinator:
 - Set up all practicum sites for TEFL. Work with 4-7 community programs each year.
 - Coordinate with practicum sites and develop the practicum curricula.
 - Handle inquiries for TEFL, Adult ESL by phone and in-person after initial contact with Admissions Office.
 - Coordinate course scheduling for TEFL and Adult ESL.
 - Serve as the main contact for the programs' adjunct faculty. There are currently 8 adjuncts between TEFL and Adult ESL
 - HSE monthly evening informational sessions; represent TEFL, Adult ESL and MA in ESL and other recruitment events for prospective students.
 - Set up advanced practica for adult ESL track MAESL candidates.
- ATLAS at Hamline Language and Literacy Committee; plan annual event and attend working group meetings.
- Co-Chair, Search Committee for Assistant Professor of Second Language Education. Co-led process, including communications to candidates, planning and arranging phone interviews and campus visits, and collecting and analyzing feedback from all involved. Search was a success, with a candidate selected for Fall 2016.
- ADAL Degree Completion exploration meetings, Spring 2017.
- MATESOL Development Committee; working group lead; June, 2014-May 2015. Co-developed MATESOL course map, led several courses through AAC process, developed three of the new courses (as noted in Teaching section).
- ESL Faculty Meeting Facilitator (Schedule, create agendas, lead meetings, take minutes) Fall 2017.
- MA ESL/MATESOL Merger meetings (Spring 17-present).
- Capstone advising (see FIF for current committees). Have served as primary advisor for over 30 MA students (MA ESL, MAT); served as secondary for over 20 between 2001 and 2016.

Service to The Profession/Memberships

- Fulbright English Teaching Assistant National Review Committee (Three-year appointment 2017-2020). Review 75 applications and attend one-day meeting in DC.
- Host US State Department International Visitor presentations on Hamline Campus (most recent- Fall 17 group from South Asia)

- American Institutes for Research, Subject Matter Expert for federal adult education professional development grants held by American Institutes for Research, Fall 2013-present.
- Editorial Board Roster: Minne/WITESOL Journal 2004-present (read proposals related to Adult ESL upon request)
- CASAS (national language assessment used with learners in adult education programs) test Item reviewer, May 2015.
- International Language Teacher Education Conference Planning Committee, May 14-15, 2015.
- LESLLA Conference Volunteer, Sept. 28-Oct. 30, 2011.
- Co-facilitator for Center for Applied Linguistics Adult English Acquisition national list-serve discussion, February 2011; April 2017.
- Co-Chair; MinneTESOL Adult Interest Section. 2007-2010.
- Volunteer professional development sessions for our collaborators in the TEFL Practicum: R.M Hubbs Center; Neighborhood House.
- Grant proposal Reader for Minnesota Department of Education Adult Education grants: EL Civics (2004, 2009) and Workplace ESL.
- Transitions Advisory Board; Minnesota Department of Education; 2008-2011.
- Proposal reader; TESOL Adult ESL Interest Section, International TESOL Convention, 2004-2005.
- Reviewer for *Intercultural Communication: Media, technology, and intercultural education* (International peer-refereed journal)
- Proposal reader; MinneTESOL 2009-present.
- Member TESOL (International Association of Teachers of English to Speakers of Other Languages) since 1990.
- Member MinneTESOL since 1990.

COMMUNITY COLLABORATIONS

Conduct workshops and consult with the following organizations on a variety of topics related to working with immigrant and refugee employees and clients; Dakota County (2004-present), Scott County Corrections, Carver-Scott Education Cooperative/Seagate (2001-2004); Cardiac Pace Maker (1997-2000); HealthEast (2004-2007); TOPICS INCLUDE: Communication Strategies for Working with Non-native English Speakers; Making Written Materials Accessible to Non-native English Speakers; Cultural Understanding in the Workplace ; Breaking the Accent Barrier

HONORS

- Selected for Fulbright Specialist Roster, November 2010. Received first 4-week grant for Vietnam, August 2011; April 2012.
- Selected for US State Department English Language Specialist Roster.
- Elected to International TESOL Nominating Committee, 2010.
- Minnesota TESOL Harold B. Allen Award for Excellence in TESOL. 2007.
- Minnesota Department of Education Supplemental Services Grant to establish ATLAS at Hamline, June 2007 (Wrote founding grant June 2007; co-wrote June 2008, June 2009). ATLAS awarded National Literacy Leadership Award from the National Coalition for Literacy, Sept. 2017.

- US State Department grant recipient (academic partner for primary grant awardee, Relief International: East India-Bangladesh EFL Institute, Oct. 2005.
- Bremer Race, Gender & Beyond Grant recipient, June 2005.
- *Faculty of the Year Award*, Graduate School of Education, Hamline University, 2000.