

MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
ARTICULATION AGREEMENT
BETWEEN

INVER HILLS COMMUNITY COLLEGE
AND
HAMLINE UNIVERSITY

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **HAMLINE UNIVERSITY** (hereinafter receiving institution), and **INVER HILLS COMMUNITY COLLEGE** (hereinafter sending institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **Associate in Science degree – Paralegal Program** (hereinafter sending program), and the receiving institution has established a **Bachelor in Arts degree – Legal Studies** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept **60** credits, graded C- or higher, from the sending program. A total of **68** remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on **01/01/2017** and shall remain in effect until the end date of **01/01/2022** or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning **07/01/2021** (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Inver Hills Community College	Hamline University
Program name	Paralegal Program	Legal Studies
Award Type (e.g., AS)	AS	BA
Credit Length	60	128
CIP code (6-digit)	22.0302	22.0000
Describe program admission requirements	Application and Reading, Writing and Math Diagnostic Tests	Application, including personal statement and official transcripts from all colleges attended, and Dean of Students form; GPA of 2.5 or higher is generally expected.

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted and unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)		
course prefix, number and name	Goal(s))	Credits	course prefix, number, name, and Hamline Plan	Credits Applied	Equiv Sub Wav
Goal 1: ENG 1108 – Writing and Research Skills	1,2	4	General Elective credit	4	S
Goal 1: ENG 1111 – Research Writing in the Disciplines – or – ENG 1114 – Research Paper	1,2	2 or 3	General Elective credit – or – ENG 1110 Writing and Reading Texts (E) ¹	2 or 3	S or E
Goal 1: COMM 1100 – Interpersonal Communications – or COMM 1110 – Public Speaking – or – COMM 2230 – Small Group Discussion and Leadership	1,7 1,2 1,2	3	Speaking Intensive (O) ² and Diversity (D) ³ – or – COMM 1110 Public Speaking (O) ² – or – General Elective credit	3 or 3 or 3	E or E or E
COMM 2240 – Intercultural Communication	5,8	3	Diversity (D) ³ and Social Science (S) ⁴	3	E

Science with a Lab or Math 1000+	3 or 4	3 or 4	Natural Science with Lab (N) ⁵ – or – Reasoning (M and/or R) ⁶	3 or 4	S or S
History/Social Science/Behavioral Science	5	3	Social Science (S) ⁴ and/or Diversity (D) ³	3	S
Humanities/Fine Arts	6	3	Humanities (H) ⁷ or Fine Arts (F) ⁸	3	S
Any Liberal Art course	1-10	8 or 9	Varies	8 or 9	S
MnTC/General Education Total		30			

Special Notes, if any:

¹Students must take the Expository Writing Course at Hamline unless they have complete ENG 1114 – Research Paper which fulfills the Expository Writing (E) requirement in the Hamline Plan.

²Hamline requires two Speaking Intensive (O) courses; one must be completed at Hamline.

³Hamline requires three Diversity (D) courses; all can be completed at IHCC.

⁴Hamline requires two Social Science (S) courses; both can be completed at IHCC.

⁵Hamline requires two Natural Science (N) courses; one must have a lab.

⁶Hamline requires one Formal Reasoning (R) course and one Quantitative Reasoning (M) course; both can be fulfilled by a single course; both can be completed at IHCC.

⁷Hamline requires two Humanities (H) courses but they can be completed at IHCC.




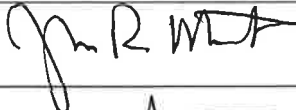


⁸Hamline requires two Fine Arts (F) courses, at least 3 credits each. Both can be completed at IHCC.

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Choose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

College (sending)		University (receiving)		
course prefix, number and name	Credits		Credits	Equiv Sub Wav
PA 1102 Introduction to the Law and Contracts	4	LGST 1110 – Legal Systems in American Society (required)	4	E
PA 1103 UCC and Business Organizations	4	LGST 3560 – Law of Business Organizations	4	E
PA 1105 Criminal Justice System	2	Elective	2	
PA 2201 Family Law	3	LGST 3540 – Family and Gender Issues in Law	3	E
PA 2202 Litigation and Trial Practice	3	LGST 3520 – Civil Litigation and Trial Practice	3	E
PA 2204 Probate Law	3	LGST 3530 – Wills, Trusts and Estates	3	E
PA 2205 Real Estate Law	3	LGST 3550 – Real Property	3	E
PA 2220 Legal Research	3	LGST 1250 – Legal Research and Writing (required)	6	E
PA 2222 Legal Writing	3			
PA 2289 Paralegal Internship	2	Elective	2	
PA Electives not required for graduation unless for PA 2289 above				
PA 1115 Law Office Procedure and Technology	(2)	LGST 3770 – Law Office Technology	(2)	E
PA 2206 Interviewing & Investigative Techniques for the Paralegal	(2)	LGST 3670 – Legal Interviewing	(2)	E
PA 2208 Employment Law	(2)	LGST 3780 – Employment Law	(2)	E

PA 2218 Computerized Legal Research and the Internet	(2)	Elective	(2)	
Major, Emphasis, Unrestricted Electives Total	30	Total College Credits Applied (sum of sections A and B)	60	
<p>Special Notes, if any: Legal Studies Major consists of forty (40) credits. 20 credits of electives must be chosen from the legal studies or interdisciplinary offerings. PA 1102, PA 2220 and PA 2222 (which includes 3 extra Legal Studies major electives – 1 credit from each of the PA 1102, PA 2220, and PA 2222 courses) plus 16 Legal Studies major electives requirements for a total of 19 Legal Studies major electives at Hamline. At least 56 credits must be completed at Hamline with at least 16 credits within the major. At least 60 credits graded on an A-F grading scale must be completed at Hamline to qualify for honors at graduation.</p>				
SECTION C - Remaining University (receiving) Requirements				
		course prefix, number and name		Credits
		LGST 5800 – Senior Seminar in Legal Studies (W, Q)		4
		LGST 5900 Legal Studies Practicum (P)		4
		Program Major Electives		8
		Writing Intensive (W)		4
		Speaking Intensive (O)		4
		Remaining Hamline Plan and general credit requirements (varies based on IHCC General Education courses taken)		44 (minimum)
		Total Remaining University Credits		68
Special Notes, if any:				
SECTION D - Summary of Total Program Credits				
College (sending) Credits		University (receiving) Requirements		
Section A - MnTC/General Education	30			
Section B - Major, Emphasis, Restricted Electives, Unrestricted Electives or Other	30			
Total Sending Institution Credits	60	Sections A & B - Total Sending Institution Credits Applied		60
		Section C - Remaining credit to be taken at the receiving institution		68
		Total Receiving Institution Program Credits		128
Special Notes, if any:				

College	Name	Signature	Date
Chief Academic Officer	Dr. Tarryl Clark, Interim VP of Academic Affairs		1/13/17
Academic Dean	Sabrina Buivid, Dean of Career Programs		1.13.17
Faculty	Mary McLaughlin, JD Paralegal Program Faculty		1-12-17
University	Name	Signature	Date
Chief Academic Officer	John Matachek, Interim Provost		2/22/17
Academic Dean	Marcela Kostihova, Interim Dean of the College of Liberal Arts		2/9/17
Faculty	Margaret C. Hobday, Paralegal Program Director		2/1/17
DARS Encoder			
Date when equivalencies were encoded in DARS by the receiving MnSCU institution.			