

Capstone Rubric

Criterion	Not Met 1	Approaches Expectations 2	Meets Expectations 3	Exceeds Expectations 4
Introduction Purpose Problem Research Question Assumptions Point of view	<p>Lacks description of a narrowed topic of professional importance for the writer</p> <p>Lacks statement of purpose, problem, assumptions and point of view</p> <p>Capstone question too broad or vague and/or does not adequately focus the topic</p> <p>Missing rationale for the importance about said topic for the writer</p> <p>Lacks statement of the significance of the topic to the profession</p> <p>Missing outline of the rest of the paper</p>	<p>Inadequate description of a narrowed topic of professional importance for the writer</p> <p>Inadequate statement of purpose, problem, assumptions and point of view</p> <p>Capstone question addresses the topic but needs more focus and precision</p> <p>Inadequate rationale for the importance about said topic for the writer</p> <p>Inadequate statement of the significance of the topic to the profession</p> <p>Inadequate outline of the rest of the paper</p>	<p>Adequate description of a narrowed topic of professional importance for the writer</p> <p>Adequate statement of purpose, problem, assumptions and point of view</p> <p>Clear, focused and adequately precise capstone question</p> <p>Adequate rationale for the importance about said topic for the writer</p> <p>Adequate statement of the significance of the topic to the profession</p> <p>Adequate outline of the rest of the paper</p>	<p>Explicit description of a narrowed topic of professional importance for the writer</p> <p>Explicit statement of purpose, problem, assumptions and point of view</p> <p>Clear, concise and well-focused capstone question</p> <p>Explicit rationale for the importance about said topic for the writer</p> <p>Explicit statement of the significance of the topic to the profession</p> <p>Explicit outline of the rest of the paper</p>
Literature Review Concepts and theories	<p>Lacks explanation of how the literature review sections are related to the topic</p> <p>Lacks description of resources, concepts, and/or theories</p> <p>The gaps in current knowledge and approaches that fill these gaps were not identified</p>	<p>Inadequate explanation of how the literature review sections are related to the topic</p> <p>Discusses relevant literature by describing resources, concepts, and theories in multiple sections</p> <p>The gaps in current knowledge were identified, and directions</p>	<p>Adequate explanation of how the literature review sections are related to the topic</p> <p>Discusses relevant literature by describing and explaining resources, concepts, and theories in multiple sections</p> <p>The gaps in current knowledge were identified, and directions</p>	<p>Explicit explanation of how the literature review sections are related to the topic</p> <p>Discusses relevant literature by synthesizing resources, concepts, and theories in multiple sections</p> <p>The gaps in current knowledge were clearly identified, and significant directions and</p>

	<p>Does not attributes sources accurately and honestly</p> <p>Lacks primary research</p>	<p>and approaches that fill these gaps were identified</p> <p>Attributes some sources accurately and honestly</p> <p>Little primary research</p>	<p>and approaches that fill these gaps were identified</p> <p>Attributes most sources accurately and honestly</p> <p>Most of the literature review is based on primary research</p>	<p>approaches that fill these gaps were identified</p> <p>Attributes all sources accurately and honestly</p> <p>Majority of literature review is based on primary research</p>
<p>Inferences and Interpretations Data, Information and Analysis</p>	<p>The research design and method of analysis is not described</p> <p>The research design and method of analysis are not aligned to the capstone question</p> <p>The measures or data collection techniques were poorly designed or poorly executed and/or lacks analyses</p> <p>Lacks discussion of the data and lacks depth and breadth</p> <p>Lacks examples of critical reflection</p> <p>Missing conclusion</p>	<p>The research design and method of analysis is inadequately described</p> <p>The research design and method of analysis is inadequately aligned to the capstone question</p> <p>The measures or data collecting techniques were minimal and/or the analyses were executed inappropriately</p> <p>Inadequate discussion of data or evidence and the breadth or depth of data was minimal</p> <p>Inadequate examples of critical reflection from the writer's personal experiences and professional practice; do not relate to the topic</p> <p>The conclusions overstate the data, are disconnected from the data, or a missing</p>	<p>The research design and method of analysis is adequately described</p> <p>The research design and method of analysis is aligned the capstone question</p> <p>The measures or data collecting techniques were adequate and generally executed appropriately, but minor mistakes were made</p> <p>Provides some discussion of data or evidence but greater breadth or depth of data would have strengthened the study</p> <p>There are general, examples of critical reflection from the writer's personal experiences and professional practice; some relate to the topic</p> <p>The conclusions might slightly overstate the data</p>	<p>The research design and method of analysis is explicitly described</p> <p>The research design and method of analysis is explicitly aligned to the capstone question</p> <p>The measures or data collecting techniques were exemplary and executed appropriately</p> <p>Provides thorough discussion of data or evidence for the depth and breadth of the study</p> <p>There are relevant, explicit examples of critical reflection from the writer's personal experiences and professional practice; all relate to the topic</p> <p>The conclusions are based on the results and do not overstate the data</p>

Organization	<p>Content is disorganized and hard to follow</p> <p>Paragraphs lack basic structure</p> <p>Section headings are lacking</p> <p>Lacks transitions</p>	<p>Content requires more logical and refined organization within the sections</p> <p>Many paragraphs, sentences, and/or transitions are disjointed and lack clarity</p> <p>Infrequent use of section headings</p> <p>Some transitions</p>	<p>Content is organized logically within the sections</p> <p>Most paragraphs that have a basic structure; some paragraphs, sentences, and/or transitions need to be clarified or edited</p> <p>Section headings are present</p> <p>Transitions are present</p>	<p>Content is well organized within the sections</p> <p>There are well-constructed sentences and paragraphs</p> <p>Section headings are consistently present</p> <p>There are clear and logical transitions from point to point, as well as in the sub-points</p>
Conventions	<p>Sentence formation, usage (verb agreement, tense), mechanics (spelling, capitalization, punctuation, grammar) contains unacceptable amount of errors</p>	<p>Sentence formation, usage (verb agreement, tense), mechanics (spelling, capitalization, punctuation, grammar) has multiple errors</p>	<p>Sentence formation, usage (verb agreement, tense), mechanics (spelling, capitalization, punctuation, grammar) has minimal errors</p>	<p>Sentence formation, usage (verb agreement, tense), mechanics (spelling, capitalization, punctuation, grammar) is error-free</p>
Format	<p>Format requirements are not met in accordance with the capstone formatting guide</p>	<p>N/A</p>	<p>N/A</p>	<p>Format requirements are met in accordance with the Capstone Formatting Guide</p>
Abstract	<p>Abstract has more than 350 words</p> <p>Abstract does not state the topic of the paper or it is not clearly stated</p> <p>Abstract does not state the most important conclusion of the study</p>	<p>N/A</p>	<p>N/A</p>	<p>Abstract has no more than 350 words</p> <p>Abstract states the topic of the paper succinctly</p> <p>Abstract states the most important conclusion of the study</p>

References	Citations in the body of the paper are missing from the reference list There is no reference list	N/A N/A	N/A N/A	Every APA citations in the body of the capstone is included in the reference list. All items on the reference list are in accurate APA format
Critical Reflection	Does not engage in self-reflection about their emerging sense of self as a researcher and scholar Does not engage in self-reflection regarding the potential impact of their research on the larger profession and/or field Demonstrates little to no accountability towards obligations, nor a sense of personal initiative; Does not assess or seek improvement for the quality of their work or work environment	Limited engagement in self-reflection about their emerging sense of self as a researcher and scholar Limited engagement in self-reflection regarding the potential impact of their research on the larger profession and/or field Exhibits an emerging sense of accountability, obligation, and initiative. Exhibits some thoughts regarding self-improvement	Engages in self-reflection about their emerging sense of self as a researcher and scholar Engages in self-reflection regarding the potential impact of their research on the larger profession and/or field Engages in holding oneself accountable for obligations; demonstrates initiative; assesses, critiques, and then improves the quality of one's work	Actively engages in self-reflection about their emerging sense of self as a researcher and scholar. Actively engages in self-reflection regarding the potential impact of their research on the larger profession and/or field Actively holds oneself accountable for obligations; demonstrates initiative; assesses, critiques, and then improves the quality of one's work