

User Login



Please enter your Hamline ID Number and your Personal Identification Number (PIN). Case is sensitive, so be sure to type your PIN exactly as created. Do not include dashes or other punctuation. When finished, click Login.

To ensure successful navigation throughout the system, please use the available links. When you are finished, please Exit and close your browser to protect your privacy.

Never share your PIN with anyone!

Hamline ID Number:

PIN:

Login

[Forgot PIN?](#)

2. Select "Student Services" tab
3. Select "Registration"

Student Services

Course/Instructor Evaluations

Enter evaluation information about one or more classes that you are enrolled in.

Admissions

File an application for admissions; Review existing applications, their status, and the status of supporting requirements.

Registration

Check your registration status; Add or drop classes; Display your class schedule; Look for textbooks.

Student Records

Transcript Requests; View your holds; Run a degree evaluation; Display your grades and transcripts; Apply to Graduate

Career Services

Career Services Office

Additional Student Services

Request Enrollment Verification.

Immunizations

Provide immunization documentation (required by Minnesota State Law)

4. Select "Register/ Add/ Drop Classes"

Registration

 **NEW!** The following Hamline Plan letters have changed or been added:

D = Diversity (formerly G, I, or L)

For more detailed information, go to the [Registration & Records](#) web site.

- Select Term
- Register/Add/Drop Classes**
- Look up Classes to Add
- Student Schedule by Day & Time
- Student Detail Schedule
- Check Your Registration Status
- Get Your Books

5. Select the term you wish to register for


Select Term

Select a Term: ▼
Fall 2015
Summer 2015
Spring 2015

Submit

6a. If you know your class Course Registration Numbers (CRN), enter them in the CRN boxes then click "Submit Changes"
6b. If you do not know your class CRN's, select "Class Search"

Register/Add/Drop Classes:

 Use this interface to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the Class Registered Successfully section. Additional classes may be added in the Add Class table. To add a class enter the Course Reference Number (CRN) in the Add Class table. Please begin with the leftmost entry box. Classes may be dropped by using the options available in the Action field. If no options are listed in the Action field then the class may not be dropped. **When add/drops or waitlistings are complete, click the **Submit Registration** button.**

If you are unsure of which classes to add, click Class/Block Search to review the class schedule.

IMPORTANT!
VERIFY YOUR COURSE SCHEDULE: Use the Student Detail Schedule link below to review and print your registration results.

Add Classes Worksheet

CRNs

<input type="text"/>	6a	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Submit Changes"/>	<input type="button" value="Class Search"/>	<input type="button" value="Reset"/>								

[[Student Detail Schedule](#) | [View Holds](#) | [Get Your Books](#)]

Step 7. Select the subject your course is offered in, then click "course search"

Look-Up Classes to Add:

Use the selection options below to search the class schedule for the selected term. You may choose any combination of fields to narrow your search, but you must select at least one Subject.

If you are eligible for block registration, click the **Advanced Search** button and select your preferred block from the **Block** pull-down list, if available.

Subject:

- Digital Media Arts
- Economics
- Education
- Education - Undergraduate
- Education-Graduate**
- English
- English as a Second Language
- Environmental Education
- Environmental Studies
- Exercise Science

Graduate Continuing Studies students will search courses in the following subjects:

- Education
- English as a Second Language
- Environmental Education
- Gifted Educ
- Language Arts
- Math Education
- Science Education
- Special Education
- Urban Education

Step 8. Find your course and
select "View Sections"

Student Services

Financial Aid Services

Student Account Services

Faculty Services

Employee Services

Personal Information

Additional Services

[RETURN TO MENU](#) [HELP](#) [EXIT](#)

Look-Up Classes to Add:

Fall 2015

English as a Second Language

6620 TEFL Certificate Course [View Sections](#)

6621 TEFL Certificate Part I [View Sections](#)

7502 Language and Society [View Sections](#)

7519 Linguistics for Lang Teachers [View Sections](#)

7610 History of English [View Sections](#)

7634 Adult ESL: Oral Skills [View Sections](#)

7636 Course Design for Adult ESL [View Sections](#)

7650 Basics of Modern English [View Sections](#)

7660 Second Language Acquisition [View Sections](#)

7753 Test & Eval Eng Lang Lnrs [View Sections](#)

7755 Development of Literacy Skills [View Sections](#)

Look-Up Classes to Add:

Sections Found

English as a Second Language

CRN	Course	Cred	Days	Time	Enroll	WL	Instructor	Dates	Location	HMPL
SR 12923	ESL 7660 01 Second Language Acquisition	3.000	R	05:00 pm-09:00 pm	4 of 24	0	Grad Faculty To Be Determined (P)	09/10-11/12	RSC 220	


New Search

[[Student Schedule by Day & Time](#) | [Student Detail Schedule](#)]

RELEASE: 8.5.4.3

Step 10. Return to your registration worksheet page from step 6

Register/Add/Drop Classes:

 Use this interface to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the Class Registered Successfully section. Additional classes may be added in the Add Class table. To add a class enter the Course Reference Number (CRN) in the Add Class table. Please begin with the leftmost entry box. Classes may be dropped by using the options available in the Action field. If no options are listed in the Action field then the class may not be dropped. **When add/drops or waitlistings are complete, click the Submit Registration button.**

If you are unsure of which classes to add, click Class/Block Search to review the class schedule.

IMPORTANT!
VERIFY YOUR COURSE SCHEDULE: Use the Student Detail Schedule link below to review and print your registration results.

Add Classes Worksheet


CRNs

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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[[Student Detail Schedule](#) | [View Holds](#) | [Get Your Books](#)]

Step 11. Paste the CRN into the CRN boxes,
Step 12. Once all CRN's are entered, click "Submit Changes"

Register/Add/Drop Classes:

 Use this interface to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the Class Registered Successfully section. Additional classes may be added in the Add Class table. To add a class enter the Course Reference Number (CRN) in the Add Class table. Please begin with the leftmost entry box. Classes may be dropped by using the options available in the Action field. If no options are listed in the Action field then the class may not be dropped. **When add/drops or waitlistings are complete, click the **Submit Registration** button.**

If you are unsure of which classes to add, click Class/Block Search to review the class schedule.

IMPORTANT!

VERIFY YOUR COURSE SCHEDULE: Use the Student Detail Schedule link below to review and print your registration results.

Add Classes Worksheet

CRNs									
<input type="text" value="12923"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Submit Changes"/>	<input type="button" value="Class Search"/>	<input type="button" value="Reset"/>							

[[Student Detail Schedule](#) | [View Holds](#) | [Get Your Books](#)]

You are now registered. To view your registration, return to **Registration** screen and click on **Student Detail Schedule**.



Registration

- Select Term
- Register/Add/Drop Classes
- Look-up Classes to Add
- Student Schedule by Day & Time
- Student Detail Schedule
- Check Your Registration Status
- Get Your Books
- WE'RE BACK!

RELEASE: 8.6

If you have further questions on registration, please contact:

School of Education at education@hamline.edu

OR

Registrar's Office at registrar@hamline.edu