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TO: ADLI and MAT Students Enrolled in a K-6 (Elementary) Licensure Program

CC: Teacher Education Department Faculty and Staff Advisers

FROM: R. Endo, Chair, Teacher Education Department

DATE: September 05, 2015

SUBJECT: Upcoming Course/Program Changes

We write to you on behalf of the Teacher Education Department with updates regarding recently approved curriculum revisions that will impact those of you who are seeking K-6 (elementary) licensure. This notice applies to students in both the Additional Licensure (ADLI) and MAT/Initial Licensure programs who are seeking K-6 (elementary) licensure.

A. Curriculum Revisions

The Minnesota Board of Teaching recently published permanent rule changes that govern all Minnesota teacher-preparation programs. A major change pertains to clinical hours/field experiences including and leading up to the student-teaching experience. The rules that were proposed and published at [State Register, Volume 38, Number 44, pages 1401-1430](#), April 28, 2014 (38 SR 1401).

The changes will primarily impact students admitted to the K-6 licensure program in spring 2016 and subsequent semesters. Those of you who were admitted in fall 2015 or prior semesters may also be impacted, although the department has put into place a one-time transition plan for current students.

Below is a summary of the changes that will impact current program requirements:

1. There will be an increase in the number of pre-student-teaching clinical hours from 70 hours (current requirements) to a minimum of 100 hours (new requirements). The above changes will primarily impact new students in the initial-license program who were admitted in spring 2016 or subsequent terms. The additional hours will be integrated into existing coursework.
2. Specific to the course GED 7852/Teaching Mathematics in K-6:
 - a. Effective fall 2016, the course will require 30 hours of clinical experience to address the increase in required hours for K-6 (elementary) teacher candidates.
 - i. If you are an Additional Licensure student and will take the course in fall 2016 or subsequent semesters, you may contact your course instructor to discuss possible options such as completing all or some of the 30 hours in your own building.
 - b. At the start of the 2016-2017 academic year, the course will be offered only in fall and spring to ensure that appropriate clinical placements are secured during the

regular school year. [Summer 2016 is the last time that the course will be offered in the summer term.](#)

- c. To accommodate current students who were admitted to the program in fall 2015 or prior terms, we are offering one (1) section of the current version of the course (without clinical hours) in spring 2016 and summer 2016.
 - i. Seats in these courses will become available on a first-come/first-served basis. Please check your university e-mail account for registration reminders.
 - ii. Students who do not secure a seat on time will take the new version of the course in fall 2016 or subsequent semesters with 30 hours of clinical experience.

B. What If...

Below are common scenarios that may specifically speak to your situation.

| 1. What If... | 2. Then... |
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| Regardless of when I was admitted to the program, I have already completed GED 7852/Teaching Mathematics in K-6 with a B- or higher. | You do not need to take any action, as you have met the current program requirements. If desired, contact your staff adviser to double-check your progress toward program completion. |
| I was admitted in spring 2016 or after. I have not yet taken GED 7852/Teaching Mathematics in K-6. | To ensure that you meet the new state requirements, register for GED 7852/Teaching Mathematics in K-6 with the 30 hours of clinical in fall 2016 or a subsequent term. |
| I was admitted in fall 2015 or a prior term. I have not yet taken GED 7852/Teaching Mathematics in K-6. | On a first-come/first-served basis, you may register for GED 7852/Teaching Mathematics in K-6 in spring 2016 or summer 2016 under the old model. We highly recommend the above course of action if you will student-teach in fall 2016. If you do not take the course by summer 2016, then you will need to register in fall 2016 or subsequent semesters/terms, and will be held to the new requirements. |
| I have already taken GED 7852/Teaching Mathematics in K-6 with, but I did not earn a B- or higher. | Contact your staff adviser- you will need to retake the course. |

C. Questions

If you have any concerns or questions, please contact a staff adviser with concerns or questions.

| A. Your Program | B. Contact Person | C. Contact Information |
|-----------------------|-------------------|--|
| Additional Licensure | Alyssa Vaj | avaj01@hamline.edu 651/523-2697 |
| MAT/Initial Licensure | Amy Filo | afilo01@hamline.edu 651/523-2631 |