

## IOCP committee minutes (11/20/2014)

**Present:** Van Dusenbery (chair), Zhenqing Zhang (minute-taker), Joe Lewis; ex-officio members: Kari Richtsmeier, Kim Zielinski, Christine Diaz-Higgins, Jackie Johnson, Chris Kipp, Shawn Skoog, Ayn Rassier. **Not present:** Hossein Akhavi-Pour, Leila DeVriese

1. Reviewed and approved the October meeting minutes
2. Updates about international students:

Chris: Most of the international students are doing fine. There are some issues with the registration system, especially in getting incoming exchange students registered at the same time as other students, and some issues of communication between IOCP office and Hamline safety & security, when international students are hospitalized or come in contact with police.

Kari: When international students are in hospital or with the police, we need a translator even if it seems that their English is fine.

Kim: There are 8 incoming exchange students for Spring 2015. A total of 13 exchange students, scattered from CLA to MBA, will be on campus.

Kari: We have moved international education week to spring but have kept the "Walls" art exhibit and discussion. CPT will be switched to meet the requirement. We are working with the registration people to help students to overcome the coding/pin problem with Banner. Christine will be promoted to assistant director of IOCP by Dec. 15<sup>th</sup>
3. Updates about study abroad program:

Chris: We are getting J-term courses out of door. One student did not have the visa to return to the U.S.

Kari: International students are still Hamline students. We need to overcome the coding issues that don't allow them to register with other HU students.
4. Updates about Admission:

Ann: 4 students from different nationalities asked about admission to Hamline, with 3 of them currently in MN and 1 of them in OR. The four nations are Ghana, Nepal, China, and Nicaragua. During the past months, we have received 300 inquiries via email about application requirements. (Shawn asked if we can get a comparison with the previous years.) In the past year, India seemed to be the largest application source.

Shawn: Just returned from China after visiting 8 cities there. The visits generated quite a lot of inquiries. It was suggested that we should have a form of scholarship and give it to the international students. We are also thinking about inviting the international programs of Chinese universities to visit Hamline.
5. Review of Graduate Study abroad programs:

Four graduate study abroad programs from HSB were reviewed and approved. Some concerns expressed about uneven evaluations of past HSB study abroad courses. With business visits a big part of the program, students are concerned with the academic content. Kari will convey concerns to the HSB Dean.
6. Review of undergraduate proposals:

Two courses for May 2016 were approved (ENG 3980 and SOC 3980); decision on one course deferred pending clarifications. Six courses for J-term 2016 were approved: MUS 1080, EDU 3660, ESL 5622, CJFS 3780, and MGMT 3960; two courses were not approved.