

# STUDENTS OF SOUTH ASIA CONSTITUTION

Students of South Asia shall be a student organization that promotes the culture of South Asia through events on the campus of Hamline University. The organization may also be referred to as SOSA.

All students, staff, and faculty are eligible for membership. There shall be no discrimination on the basis of anything other than the person's status as a student, staff, or faculty member.

## Executive Board

The Executive Board shall consist of the positions defined below. Each member of the Executive Board reserves the right to establish a committee in order to better perform the duties of office.

### President

The President of SOSA shall act as chair for all meetings.

The President shall be responsible for ensuring the proper functioning of the Executive Board.

The President shall be responsible for administrative duties and obligations of the organization such as communicating with HUSC, SOSA Treasurer and the student activities office.

### Vice President

The Vice President shall be responsible for ensuring the proper functioning of the organization as a whole.

The Vice President shall be responsible for coordinating with the Public Relations, Artistic Director and Events Coordinator ensuring that all tasks be completed.

### Treasurer

The Treasurer shall be responsible for the financial aspect of SOSA.

This included managing the budget, obtaining reimbursement from HUSC for organizational expenses, providing financial insight to the feasibility of events.

The Treasurer shall update the board on the current budget.

The Treasurer shall be responsible for all funding applications.

### Secretary

The Secretary shall be responsible for documenting all organizational actions. The Secretary shall also keep and publish minutes and shall be responsible for the internal communication within SOSA.

### Public Relation Officer

The Public Relation Officer shall be responsible for communication with the Hamline community, and outside of the Hamline community.

This includes attending Multicultural Alliance (MA) and Hamline University Student Congress's (HUSC) All Organization meetings.

The Public Relation Officer is also responsible to publicize SOSA events on and off campus.

The Public Relations Officer shall be responsible for recruitment.

#### Artistic Director

The Artistic Director shall be responsible for the aesthetic aspects of all events.

#### Event Coordinator

The Event Coordinator shall be responsible for arranging the logistical aspects of events, including reservation of space, coordination of food and beverages, and acquiring materials and equipments required for events.

#### Historian

The historian shall be the responsible to acquire and maintain event related materials for media purposes.

The historian shall be responsible for creating any media presentations.

#### Elections

All elections shall be held in general meetings.

An election shall be held in April of every year to newly elect all Executive Board positions.

An election may be held for an Executive Board position at any general meeting if the position is vacant.

#### Amendment

A 2/3 majority vote held within an all Executive Board meeting is required to amend this document.

Altering the formatting of this document does not require any vote, so long as no language is modified.

#### Ratification

A 2/3 vote held within an all Executive Board meeting is required in order for this document to be adopted as the Constitution of Students of South Asia, or SOSA.