



Application for Admission
Administrative Licensure Program

Send all application materials to:
Office of Graduate Admission
Hamline University, MS-A1710
1536 Hewitt Avenue
Saint Paul, MN 55104

- 1. Send the completed application form and enclose:
- A copy of your state teaching license;
- A current resume or curriculum vitae;
- A one-page statement addressing "Why do you aspire to be an educational leader";
- International students who have not graduated from an American university must enclose an official copy of their TOEFL score;
- A check for \$35 for the application fee, made payable to Hamline University. Students already enrolled in Hamline's EdD program are exempt from the application fee.
- Apply online and Hamline University will waive the \$35 application fee. Applications may be submitted online at www.hamline.edu/graduate
- Request one official, sealed transcript of previous coursework from each college or university attendee sent directly to the address provided above.
- Have three original letters of recommendation sent directly to the address above. Letters should reflect your leadership skill and experience.

This application is for: Principal Superintendent Director of Special Education

This application is for: fall spring summer Year: 20 _____

Name _____
last first middle maiden

Home Address _____
street apartment

city state zip+4 county

Business address _____

Years of professional experience: _____ Teaching _____ Administrative _____ Other

Home phone ____ (____) _____ Business Phone ____ (____) _____

Fax ____ (____) _____ E-mail _____

Date of birth ____/____/____ Gender: F M Social Security number ____-____-____

Are you a U.S citizen? Yes No.

If "no" are you a permanent resident? Yes (Alien Registration Number: _____) No

If you did not graduate from an English language college or university, please submit a documented copy of your TOEFL score. If English is your second language and you did not graduate from an English-language college or university, a 550/213 CBT (or 575/231 for ESL licensure) score on the TOEFL is required. Proof of financial support and back statements are required for international applicants as well.

Education

Include information for all colleges, universities, and professional schools you have attended in most recent chronological order.

Institution	Major	Dates attended	degree	year

Research, writing, or publication

Briefly describe any independent study projects, writing, or research in which you have engaged. Include titles of published work.

Other

Please list any organizations or groups in which you have been active, leadership positions you have held, honors or awards you have received, or any other information about your background or qualifications that you would like us to know. You must also submit a current resume or curriculum vitae.

Optional Information

How would you describe yourself?

- African American/Black American Indian/Alaska Native Asian American/Pacific Islander
- Caucasian Hispanic/Latino Multiracial _____ Other _____

What is your religious affiliation? _____

Signature _____ **Date** _____

Note: In accordance with the Family Educational Rights and Privacy Act of 1974, the above information will be used only by office personnel and university officials and will not be released in third parties without your written consent

Hamline University does not discriminate on the basis of race, color, national origin, ancestry, sex, disability, religion, age, sexual orientation or veteran status in its education or employment programs or activities.