HAMLINE UNIVERSITY
School of Education

PROFESSIONAL DEVELOPMENT FOR EDUCATORS CATALOG
REGISTRATION FORM

This form is for Professional Development for Educators courses only.

Return completed form

- **by fax** to 651-523-2585
- **by mail** to Hamline University, Graduate Registration MS-A1750, 1536 Hewitt Ave, St. Paul MN 55104-1248
- **in person** to Student Administrative Services, East Hall 113 – *formerly Law & Graduate Schools Building*

Call Student Administrative Services at 651-523-3000 with registration questions. Phone registration not accepted.

Hamline ID/Social Security Number:_____

Preferred E-mail (required):_____

Name:_____
Last *First* *Middle*

Address:_____
Street *City* *State* *Zip + 4*

Home Phone: (_____)_____ Work Phone: (_____)_____

Date of Birth (month/day/year):_____ Gender: ☐ Female ☐ Male

Are you a teacher? ☐ yes ☐ no

If yes, Subject/Grade Level:_____ District: _____ School:_____ How many years teaching?_____

Enrollment Status: ☐ I am admitted to a Hamline program in (list)_____
☐ I have never taken a course at Hamline.
☐ I last took a course at Hamline in (year):_____
If I enrolled under a different name, what name?_____

Educational Background—list college/university attended, years of attendance, and degree earned:

Please register me in the following course(s):

TERM: ☐ Fall ☐ Winter/Spring ☐ Summer Year:_____

Subject and Course Code (i.e. LANG 7801)	*5-Digit CRN (i.e. 12345)*	*Course Title*	*Location & Start Date*	*Credits*	*Course Cost*	*AUDIT? check box**
_____	- _____	_____	_____	_____	_____	☐ Audit
_____	- _____	_____	_____	_____	_____	☐ Audit
_____	- _____	_____	_____	_____	_____	☐ Audit

*** Audit:** *Professional Development students may register for an audit, but must still pay full tuition. Students who audit a course will not receive academic credit for the course. Students must note the audit at the time of registration (see check box above.) The decision to audit is irreversible. Students intending to audit must submit a registration form to Registration & Records (Law Grad 113) no later than the first day of the course.*

Payment Options: *Tuition is due and payable in full by the first class session.*

☐ Check for $_____ is enclosed, payable to Hamline University. *(A $20 fee will be charged for all returned checks.)*

☐ Electronic online payment through Piperline. Please see www.hamline.edu/billing for more information.

Electronic payment options:

- ACH E-check payments for no fee—you will need your bank routing and account numbers.
- Credit card payments via MasterCard, Discover or American Express with a 2.75% convenience fee. *(Note that Visa is not accepted.)*