



## RESIDENTIAL LIFE WINTER NEWSLETTER

\*\*\*\*\* See Reverse for Calendar of Important Dates\*\*\*\*\*

### J-Term Meal Plan Considerations

Spring term meal plans begin on January 2. If you plan to live on campus over J-term and have a block meal plan, please be aware that you will need to spread the 150 or 225 meals over the span of 5 months (rather than the 4 months of first semester). You may want to consider changing to a weekly plan if you think you will need more meals.

Please watch closely for the notices from Dining Services as you can only change your meal plan during the first few days of the semester.

If you are here for J-term and want to change to a different meal plan you will need to submit a change form prior to January 15.

February 15 is the deadline for meal plan changes for students who live off campus over J-term.

Meal plan change forms can be completed at the cashier's station in Sorin Dining Hall.

### Health & Safety Inspections

Health and Safety Inspections were conducted in November. Please bring home any items you were asked to remove from your room.

### 24 Hour Quiet Hours Beginning Soon!

Apartments - 12/4/07 at 10pm to 12/21/07 at noon  
Residence Halls—12/14/07 at 10pm to 12/21/07 at noon

### Information for Students Moving Off Campus

If you have completed a Contract Release form, been released from your housing contract, and are moving off campus you will need to be officially checked out of your room by noon on December 21. Please make an appointment with your RA at least two days prior to your desired check out date. If you have rented a micro-fridge you will need to contact Collegiate Services at (763) 682-4447 to have it picked up.

### J-Term Housing

Second semester's room and meal plan charges include the months of January through May. Students who choose not to take a class are allowed to stay on campus during January. Second semester meal plans will begin on January 2. Sorin Dining Hall will reopen on January 2.

### Winter Break Housing (December 21—January 1)

**Please Note:** This section does not apply to the Hamline Apartments or Houses

Residential Life will provide housing over winter break for students who apply by December 14 at 5:00 pm. You may stay in the room you currently occupy during the winter break period. A \$100.00 fee will be charged to your student account for all or any portion of winter break. To apply for winter break housing, please submit a completed Winter Break housing form to the Residential Life Office, Manor 26. Forms are available on line as well as in the Residential Life Office. Please note: Only residents who apply for break housing will have access to their halls. **Residents who do not apply for winter break housing will not have access to their building or room during the winter break period and should removed all items they may need. If for any reason a resident needs access to their room during the winter break period a \$20.00 charged will be applied to their student account. The Hamline Apts. and Houses do not close during winter break.**

#### Winter Break Dining Service Hours

Sorin Dining Hall closes at 6 pm on Dec. 20 and reopens on Jan. 2 at 7:15 am.

HUB Snack Bar closes at 4 pm on Dec. 21 and reopens on Jan. 28 at 10 am.

C-Store closes at 6 pm on Dec. 20 and reopens on Jan. 2 at 5 pm.

Klas Café closes on Dec. 21 at 5 pm and reopens on Jan. 2 at 8:30 am.

### Winter Closing Procedures

Closing is a hectic time when we need the residents of every residence hall building doing their share to successfully close their rooms for the break. We have created a check list that will be attached to each door outlining exactly what each resident needs to do prior to leaving. Please pay close attention as many of these items are safety related. Residential Life staff will enter rooms to insure compliance. **The Hamline Apartments and Houses do not closed during winter break.**

#### Winter Break Check List

- If there are any unassigned spaces in the room—the bed, dresser & desk are clear, clean, and ready for a new roommate
- Garbage has been thrown away and all food is stored properly
- All electrical devices have been unplugged (fish tanks may stay plugged in)
- If not returning for J-Term - fridge has been unplugged, cleaned out, and defrosted
- Heat has been set to "Low"
- Windows have been shut and locked
- If not returning for the spring semester, a contract release request has been filed in the office of Residential Life and an appointment has been made with an RA to check out at least 48 hours in advance of the Dec. 21 noon deadline
- The halls will re-open on January 1, 2008
- You are signed up for Winter Break Housing if staying in the halls after closing, forms are available in the Office of Residential Life forms are due Dec. 14th by 5:00 pm
- Your door has been locked



