

## Student Loan Code of Conduct

As a participant in federal loan programs, Hamline University is required to have a code of conduct applicable to the institution's officers, employees, and agents. The code of conduct requirements are set forth in the Higher Education Opportunity Act (HEOA) signed into law on August 14, 2008. This code of conduct prohibits conflicts of interest for its financial aid personnel. Hamline University's officers, employees and agents are required to comply with this code of conduct.

1. There will not be any revenue-sharing arrangements allowed with lending institutions.
2. . No employee shall accept a gift, gratuity, favor, discount, entertainment, hospitality, loan, or other item having a monetary value of more than *de minimus* from a lender, guarantor, or servicer of education loans.
3. No employee shall receive compensation for any type of consulting arrangement or other contract to provide services to a lender.
4. There will be no use of award packaging or other methods to assign borrower's loan to a particular lender. There will also be no refusal or delay in certification of any loan based on the borrower's selection of lender or guaranty agency.
5. Shall not request or accept any incentives from lenders in exchange for promise of lender use or loan volume.
6. Will not accept offers for assistance with staffing from any lender.
7. Any employee who serves on an advisory board, commission, group established by a lender, guarantor, or group of lenders or guarantors shall be prohibited from receiving anything of value for their service except reimbursement for reasonable expenses incurred in serving on such advisory board, commission or group.