

**INDEPENDENT STUDY REGISTRATION FORM for UNDERGRADUATE STUDENTS**

An Independent Study project is designed by the student to pursue an area of study not covered by the established undergraduate curriculum, as listed in the Undergraduate Bulletin course descriptions. Please refer to the section on Independent Study in the Undergraduate Bulletin for further information.

Note: Use an Individual Study form to register for a course being taken outside of its usual classroom format.

Return completed form to Student Administrative Services (East Hall 113 – *formerly Law & Graduate Schools Building*) by the last day to add a class for the term.

Please Print:

Name (last, first, middle): \_\_\_\_\_ Hamline ID: \_\_\_\_\_

Hamline Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please register me for:**

Term:     Fall     Winter     Spring     Summer    Year: \_\_\_\_\_

Subject Code	Course Number (circle one)	Credit Value*	Project Title
	1970 – Introductory 3970 – Intermediate 5970 – Advanced		

\*Although there is substantial flexibility in the content and learning processes of Independent Studies, faculty expect that for 4.0 semester credits, students will commit 80-120 hours to the project.

Independent Studies are graded on the A-F scale; pass/no pass is not available.

**Attach typed responses to the following items:**

- A. PROJECT DESCRIPTION AND PURPOSE – Describe the project with a brief outline. Be as specific as possible. List the questions you are proposing to investigate. Identify and state the goals you hope to achieve.
- B. METHODOLOGY – How do you intend to investigate and organize your questions? What will the research involve? What are the steps you will follow to achieve your goal? Include a time line and a bibliography in standard bibliographic form.
- C. PROJECT OUTCOME – What specifically will you produce (a paper, presentation, recital, or some other effort) at the conclusion of the study? On what criteria will it be graded?

**Project Approvals**

*I have read and agreed upon this project with the student.*

Instructor (required)  
Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor (required)  
Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*I approve this as a course within the major.*

Department Chair  
Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This project satisfies a writing intensive requirement.*

Coordinator of Writing  
Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_