

DECLARATION OF INTENT TO GRADUATE for UNDERGRADUATE DEGREES

Last Name: _____ Hamline ID: _____ Phone number _____

Name to be printed on your diploma _____

Instructions:

1. If you are pursuing majors/minors/certificates from the list below or need to have a course substitution processed, complete the appropriate program requirements sheet(s). They are available online at www.hamline.edu/ugrequirements.

Majors:	Minors:	Certificates:
East Asian Studies, Environmental Studies, Exercise and Sports Science, Global Studies, Latin American Studies, Musical Arts, Social Justice, Women's Studies	African American Studies, Computer Science, Conflict Studies, East Asian Studies, Latin American Studies	International Journalism

2. Run a degree evaluation in Pipeline and review it with your advisors. Reference the Undergraduate Bulletin for detailed information about graduation requirements. **Please note:** If you are also submitting a program requirements sheet for one of the above programs or with course substitutions, your degree evaluation will not be accurate until the forms have been processed by Registration and Records.
3. List ALL majors/minors/certificates with which you plan to graduate and obtain required signatures. Advisor signatures are required for each major and certificate listed. Department chair signatures are required for areas of study (major, minor, certificate) which have not been previously declared. Your signature is required.
4. Return completed form and any program requirements sheets to Student Administrative Services, East Hall 113. Registration and Records will email a summary of your degree evaluation to your Hamline email account once your Intent to Graduate has been processed. **Please note:** To comply with the Four Year Assurance contract, you must submit your Intent to Graduate form one year prior to completion of degree requirements. To be eligible for graduation, your Intent to Graduate form must be received NO LATER than the first of the month in which you plan to complete your degree requirements (e.g., students completing in May must submit their Intent by May 1).

Term you plan to complete all degree requirements (this is NOT the same as participation in commencement):
 Fall 20_____ Winter 20_____ Spring 20_____ Summer 20_____

Degree (check all that apply):

-
- Bachelor of Arts
-
-
- Bachelor of Business Administration (for finance, management, international business, marketing, and general business majors)
-
-
- Bachelor of Science (for biochemistry, biology, chemistry, mathematics, and physics majors)

School (this is the school that will appear on your diploma):

-
- College of Liberal Arts
-
- School of Business (for business and economics majors only)

Bulletin year (the year of the Bulletin you would like your program requirements to follow): _____

List ALL majors/minors/certificates with which you plan to graduate:

<input type="checkbox"/> Major (and concentration) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Signatures: Advisor (required for majors/certificates) / Department chair (required to add new area of study)
<input type="checkbox"/> Major (and concentration) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Signatures: Advisor (required for majors/certificates) / Department chair (required to add new area of study)
<input type="checkbox"/> Major (and concentration) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Signatures: Advisor (required for majors/certificates) / Department chair (required to add new area of study)
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<input type="checkbox"/> Major (and concentration) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Signatures: Advisor (required for majors/certificates) / Department chair (required to add new area of study)

I have read the Hamline Undergraduate Bulletin and understand the requirements for my degree.

Student signature _____ Date _____