

**DECLARATION OF UNDERGRADUATE MAJOR, MINOR, CERTIFICATE
DECLARATION OF NEW ADVISOR**

Please Print:

Name (last, first, middle): _____ Hamline ID: _____

Hamline Email: _____ Phone: _____

Bulletin Year (enter the year of the Bulletin you would like your program requirements to follow): _____

Are you a graduating senior? Yes No

Important note to seniors: No declarations will be accepted after the first day of the month in which you are graduating (e.g., students graduating in May must submit any major, minor or certificate changes by May 1).

Student signature: _____ Date: _____

Degree (check all that apply):

- Bachelor of Arts
- Bachelor of Business Administration (available only for finance, management, international business, marketing, and general business majors)
- Bachelor of Science (available only for biochemistry, biology, chemistry, mathematics, and physics majors)

Instructions:

- Select each major, minor, or certificate that you wish to add or delete. You may declare at most two majors and must designate one as your primary major. Changes to your primary major will delete your existing major unless otherwise added on the form.
- Flexible curriculum majors must be declared using the Flexible Curriculum Proposal form available at www.hamline.edu/registrar/forms.
- Certificate of foreign language proficiency may not be declared on this form; contact the Department of Modern Languages and Literatures.
- Obtain the appropriate signatures for each major, minor, or certificate you wish to add.
 - Department chair signature is required to add any program.
 - Advisor signature is required to add all majors and education minors.
- To change the advisor for a program you have previously declared, submit this form signed by the new advisor.
- The major advisor(s) will have your advising file and will meet with you prior to registration each term to discuss your course selection and give you your alternate registration PIN.
- Return completed form to Student Administrative Services, East Hall 113 – *formerly Law & Graduate Schools Building*.

Primary Major	<input type="checkbox"/> Add <input type="checkbox"/> Change to	<input type="checkbox"/> Major (and concentration if applicable)	Department chair signature (required to add)
	<input type="checkbox"/> New Advisor	Advisor name (please print)	Advisor signature

<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Major (and concentration if applicable) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Department chair signature (required to add)
<input type="checkbox"/> New Advisor	Advisor name (please print)	Advisor signature

<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Major (and concentration if applicable) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Department chair signature (required to add)
<input type="checkbox"/> New Advisor	Advisor name (please print)	Advisor signature

<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Major (and concentration if applicable) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Department chair signature (required to add)
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<input type="checkbox"/> Add <input type="checkbox"/> Delete	<input type="checkbox"/> Major (and concentration if applicable) <input type="checkbox"/> Minor <input type="checkbox"/> Certificate	Department chair signature (required to add)
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