



HAMLINE UNIVERSITY
UNDERGRADUATE STUDENT/FACULTY COLLABORATIVE RESEARCH
REGISTRATION FORM

Student Information (please print)

Name (last, first, middle): _____ Hamline ID: _____

Hamline Email: _____ Phone: _____

Return completed form to Student Administrative Services (East Hall 113 - formerly Law & Graduate Schools Building) by the last day to add a class for the term.

Project Information

Term and Year: [] Fall 20____ [] Winter 20____ [] Spring 20____ [] Summer* 20____

* Summer Housing - Free on-campus housing is available during the summer for students doing collaborative research and is granted on a first come-first served basis. The housing is for ten weeks beginning with the first day of Summer Term classes. If you wish to be considered, fill out a summer housing card at the Office of Residential Life (make sure you indicate on the card that you are a summer research student). You will be notified at the beginning of May as to your housing assignment.

Department: _____

For FREN, GERM, or SPAN departments, the course number is 5600. Any other department uses course number 4010.

Project Title: _____

Number of semester credits (select one):

- [] 4.0 non-residency credits (no tuition; credits appear on your transcript but do not apply toward graduation residency requirements)
[] ____ other non-residency credits (more than 4 requires Registrar approval; no tuition; credits appear on your transcript but do not apply toward graduation residency requirements)
[] 4.0 residency credits (student pays tuition)
[] ____ other residency credits (more than 4 requires Registrar approval; student pays tuition)
[] No Credit (no tuition; project will not appear on your transcript)

Student Signature: _____ Date: _____

Faculty and Content Information

Faculty Sponsor Name (please print): _____

Collaborative research projects fulfill the Individual Ability in Learning "Q" requirement needed for the Hamline Plan only if an approved proposal is submitted with this form. (For a suggested format, refer to the 2nd page of this form.)

Proposal Documentation (select one):

- [] I approve the attached proposal; Hamline Plan "Q" will be awarded upon completion of this project.
[] No proposal required; Hamline Plan "Q" will not be awarded.

Grade Mode (check one):

- [] A-F grading
[] HP/P/N (High Pass/Pass/No Pass)

Faculty Sponsor Signature: _____ Date: _____

Optional

To fulfill the LEAD "W" requirement, contact the LEAD Coordinator.

LEAD Coordinator

Printed Name: _____ Signature: _____ Date: _____

PROJECT DESCRIPTION AND PURPOSE

State exactly what your project is and why it is important.

METHODOLOGY

Explain how you plan to organize your project. Try to be as specific as possible. What are the steps or methods you will follow to achieve your end? Include a time-line if possible. What sources will you use? Attach a bibliography if appropriate.

INDIVIDUAL/INDEPENDENCE OF THE PROJECT

Present some evidence that your research will have an independent component or element. You will be fulfilling the Individual Ability in Learning “Q” requirement of the Hamline Plan with this project; therefore it is important to be able to demonstrate an element of independent research involved in what you do.

PROJECT OUTCOMES

Indicate the nature of anticipated closure or culmination of this project (e.g., a paper, report, presentation of Departmental Honors Project). In general, projects or aspects of projects should have some closure at the end of the award period.

FACULTY SUPPORT

Please include a brief statement of the role of your project supervisor. What is his/her involvement in the project?

TIME COMMITMENT

As a general guideline, you should spend an equal amount of time and effort on the project as you would spend in class and completing assignments for an academic course of the same credit value. For summer courses, a minimum of 32 hours per week is expected. Indicate the total number of hours you anticipate spending on your project. If possible, include a breakdown of hours spent doing research alone and hours spent with a faculty member.