

Announcing the Third Annual

Minnesota Public Works Association Leadership Academy in association with

Hamline University School of Business

Introduction:

The Leadership Academy provides the practical knowledge, tools, and skills public works professionals need to manage effectively and meet the complex policy and fiscal challenges they face. The program will cover topics ranging from personnel management to technical skills to understanding financial relationships among federal, state, and local governments. This program will increase your effectiveness as a public works manager and prepare you to be a leader in the industry.

Ranked first in Minnesota among comprehensive universities by U.S. News and World Report, Hamline University is also Minnesota's first university, founded in 1854. Guided by faculty who are leaders in their fields, Hamline's more than 4,400 students experience an intimate environment of small classes and personal attention along with the opportunities of a comprehensive university. The School of Business is one of five schools within the university and enrolls more than 300 students.

Program at a Glance:

All students must complete ninety hours of training in seven monthly sessions over an eight-month period. The program is deliberately scheduled to span two calendar years so the cost of certification can be spread over two budget cycles. Students who complete the Leadership Academy program will receive certification from the Minnesota Chapter of the American Public Works Association and a certificate from the Hamline University Graduate School of Management. Cost for the program is \$2,600.

Certificate Topics:

The program consists of twelve core module topics recommended by the American Public Works Association. Some of the topics to be covered include:

- Public Works: Foundations and the Future
- Essential Human Resource Management
- Labor Relations and Authority Issues
- Financial Management of Public Works
- Conflict Studies and Resolution Strategies
- Citizen Participation
- Organization Change
- Communication and Media Relations
- Intergovernmental Relations
- The Ethical Public Works Leader
- Best Practices of a Public Works Leader

Time Requirements:

Training will occur over eight months, beginning in September 2008 and concluding in May 2009. There will be no training session in December 2008. Training sessions will be held during the second week of each month, and participants will commit to seven thirteen-hour sessions for the entire program. Participants will advance through training with the same group of peers, commonly called a "cohort." Each session will be scheduled as follows:

Thursday afternoon	2 to 5 p.m. Dinner
Thursday evening	6 to 8 p.m.
Friday	8 a.m. to 5 p.m.

Degree Candidacy:

All participants are eligible to earn the certificates regardless of prior academic experience. Completion of the program will result in two elective course credits for the participants eligible to earn master's level course credit. Students who choose to continue working toward the Master of Arts in Public Administration at Hamline University must have a bachelor's degree and meet the requirements for admission to the Hamline University Graduate School of Management.

Location:

Classes are scheduled at the Hamline University Minneapolis Center, 1600 Tower (1600 Utica Ave. St, Louis Park, near the intersection of 394/100). The location is convenient, offering free parking and easy access from major highways. Hamline occupies roughly 32,000 square feet of classroom space on the seventh floor of the 1600 Tower, with additional space on the first floor for admissions, student services, and a bookstore. Part of a new development called the West End, the location will also offer retail, dining, and entertainment opportunities within walking distance.

Faculty:

Hamline's program is rooted in a practitioner philosophy. The faculty teaching in this program have years of experience working in the public sector and bring a combination of theory and experience to the classroom. Hamline University and the Minnesota Public Works Association have identified local public works experts to provide the operational sessions.

Contact Information:

Hamline University Graduate School of Management
MS-A1740
Attn: MNPWA
1536 Hewitt Avenue
Saint Paul, MN 55104
Phone: 651-523-2284
E-mail: gsm@hamline.edu
www.hamline.edu/graduate/gsm/mnpwa

The Minnesota Public Works Association Leadership Academy

Application for Admission

Hamline University Graduate School of Management

HAMLIN
UNIVERSITY

Graduate School of Management

651-523-2284 ~ fax: 651-523-3098

gsm@hamline.edu

Instructions:

1. Fill out and return this form to:

Hamline University, Graduate School of Management, MS-A1740, Attn: MNPWA
1536 Hewitt Avenue, Saint Paul, MN 55104-1284

2. If you are seeking graduate level credit from the Leadership Academy, please arrange to have an official copy of your undergraduate degree (and graduate, if applicable) transcript(s) sent to the Graduate School of Management at the address above.

This application is for: Fall 2008

Participant Data:

Full Name _____ SSN _____

Address _____

City _____ State _____ Zip Code _____ County _____

Home Phone _____ Work Phone _____ E-mail _____

Current employer and job title _____

Gender Male Female Date of Birth (month/day/year) _____

Are you a U.S. citizen? Yes No

If no, are you a permanent resident? Yes, A number _____ No

Billing Address:

Street _____

City _____ State _____ Zip Code _____ County _____

Educational Data:

Please include information for all colleges, universities, and graduate/professional schools you have attended.

Name of School	Location (city, state)	Degree earned	Dates attended
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Are you planning to seek graduate level credit from the Leadership Academy? Yes No

All of the information I have provided on this application is complete and correct.

Applicant's signature _____ Date _____

Note: In accordance with the Family Educational Rights and Privacy Act of 1974, the above information will be used only by office personnel and university officials and will not be released to third parties without your written consent. Hamline University does not discriminate on the basis of race, color, national origin, ancestry, sex, disability, religion, age, sexual orientation, or veteran status in its educational or employment programs or activities.