

teaching and work experience

List teaching and work experience related to education and ESL. Attach additional pages if necessary. List student teaching, substitute teaching, teaching of adults, and educational assistant work under "other."

employer	job title and description	dates	number contact hours/week
ESL K-6 _____	_____	_____	_____
_____	_____	_____	_____
ESL 7-12 _____	_____	_____	_____
_____	_____	_____	_____
ESL Adult _____	_____	_____	_____
_____	_____	_____	_____
Bilingual K-6 _____	_____	_____	_____
_____	_____	_____	_____
Bilingual 7-12 _____	_____	_____	_____
_____	_____	_____	_____
Other _____	_____	_____	_____
_____	_____	_____	_____

leadership/awards

Please list any organizations or groups in which you have been active, leadership positions you have held, honors or awards you have received, or any other information about your background or qualifications that you would like us to know. You may also submit a current résumé or curriculum vitae.

optional information

How would you describe yourself?

- African American/Black American Indian/Alaska Native Asian American/Pacific Islander Southeast Asian Caucasian
- Hispanic/Latino Multiracial _____ Other _____

What is your religious affiliation? If you choose, you may list your primary ethnic affiliation(s) _____

dependent

If you are a dependent of a Hamline University employee, list employee's name and job title:

signature

Signed _____ Date _____

Note: In accordance with the Family Educational Rights and Privacy Act of 1974, the above information will be used only by office personnel and university officials and will not be released to third parties without your written consent.

Hamline University does not discriminate on the basis of race, color, national origin, ancestry, sex, disability, religion, age, sexual orientation or veteran status in its education or employment programs or activities.



second language requirement worksheet

1. Declare your “home” or “first” language _____

(If English is your second language, a 600 score on the TOEFL, a 5.0 on the TWE, or an 80 on the MELAB, or graduation from an English language college or university is required.)

Circle one: TOEFL TWE MELAB Score: _____

2. List below the high school and/or college level foreign language courses you have taken. Evidence of one year of college level or two years of high school foreign language or the equivalent is required. (Attach supporting documentation.) Foreign language requirement may be fulfilled during your licensure program. If you have had an alternative second language learning experience, please describe it in detail, including length of time. You may attach a separate sheet.

language

institution(s)

length of study

See other side for assessment of prior courses worksheet.



assessment of prior courses worksheet

You may need to provide Hamline University with course descriptions or a syllabus from licensure courses you have taken at other institutions (education and content area). Reference librarians can help you find course descriptions from most institutions if you do not have them. Please copy and complete this page for each course for which you are seeking an equivalency and number the pages.

Name _____ Page # _____

Licensure sought

Equivalency is requested for Hamline course

Other institution's department, course number, and title

Name of institution / Term completed / Instructor's name

Credits / Grade earned

Course description (or attach syllabus to this sheet)

for department use only:

Decision _____

Signature _____ Date _____

course instructor

Signature _____ Date _____

program director