

application for admission

doctorate in education



Applications will be considered complete when ALL components have been received.

1. Complete this application form and attach your:

- Professional résumé or curriculum vita,
- Statement of educational aims (specify how the Hamline EdD will help you achieve your personal and professional goals), and
- An article-length piece of academic writing (10 pages maximum) that portrays your thinking about a critical education issue and demonstrates ability to synthesize ideas and sources, organize (clear thesis statement or question, logically developed and supported with appropriate sources), and use accurate grammar, punctuation, spelling, and consistent citation style.

2. Arrange to have official transcripts of all undergraduate and graduate work sent directly from the institutions(s) to the Office of Graduate Admission.

3. Have three letters of recommendation sent directly to the Office of Graduate Admission (use the form on pages 15-16).

4. Attach the nonrefundable \$35 application fee. Please make check payable to Hamline University. The application fee is waived for online applications.

5. For international students whose first language is other than English and who have not completed an undergraduate degree in the U.S., submit an official copy of your TOEFL score. Proof of

financial support and bank statements are required for international students as well.

For more information:

Phone: 651-523-2900
Fax: 651-523-2458
Toll-free: 800-753-9753
Email: gradprog@hamline.edu
www.hamline.edu/graduate/admission

Send all materials to:

Doctorate in Education Program
Office of Graduate Admission
Hamline University, MS-A1710
1536 Hewitt Avenue
Saint Paul, MN 55104-1284

This application is for fall in the year 20_____

Name _____
last first middle maiden

Name under which transcripts will arrive (if different from above): _____

Home address _____
street apartment

_____ *city state zip+4 county*

Employer/business address _____
street suite

_____ *city state zip+4 county*

Home phone (_____) Business phone (_____)

E-mail _____ Fax (_____)

Years of professional experience: Teaching _____ Administrative _____ Other _____

Date of birth _____ / _____ / _____ Gender: F M Social Security number _____ - _____ - _____

Are you a U.S. citizen? Yes No.

If "no," please include your Alien Registration # (also known as "green card") _____

Will your family (spouse and/or dependent children) be traveling with you to the United States? Yes No. If yes, their names must be included in your I-20 (or DS-2019) document. Please contact us for more information.

please turn page

education

List information for all colleges, universities, and professional schools you have attended.

<i>Institution</i>	<i>Major</i>	<i>Dates attended</i>	<i>Degree</i>	<i>Year</i>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

professional experience

Please make sure your résumé or curriculum vita addresses the following information:

1. Professional memberships
2. Publications
3. Leadership experience
4. Awards or honors
5. Other pertinent information about your qualifications and background

optional information

Do you believe your transcripts describe your present capabilities? Yes No If no, please give a brief explanation.

The following data are collected for statistical purposes only and will not be considered in the admission process.

How would you describe yourself? African American/Black American Indian/Alaska Native Asian American/Pacific Islander

Southeast Asian Caucasian Hispanic/Latino Multiracial _____
If you choose, you may list your primary ethnic affiliation(s)

Other _____

What is your religious affiliation? _____

signature

Signed _____ Date _____

Note: In accordance with the Family Educational Rights and Privacy Act of 1974, the above information will be used only by office personnel and university officials and will not be released to third parties without your written consent.

Hamline University does not discriminate on the basis of race, color, national origin, ancestry, sex, disability, religion, age, sexual orientation or veteran status in its education or employment programs or activities.

HAMLINÉ
UNIVERSITY

Graduate School of Education

recommendation form

doctorate in education



Please type or print your responses.

This recommendation form will assist the faculty of the Doctorate of Education program at Hamline University in our assessment of the applicant's fit for the program. Thank you for providing detailed responses to the following questions. Please feel free to add additional pages if necessary.

If you have any questions or concerns, contact Carol Mayer, director of MEDAL, at cmayer@hamline.edu or 651-523-2006.

Send your recommendation directly to:

**Hamline University Office of Graduate Admission
MS-A1710
1536 Hewitt Avenue
Saint Paul, MN 55104-1284**

Applicant's name: _____
last *first* *middle* *maiden*

Recommender's name and job title: _____

Recommender's relationship to applicant: _____

Number of years recommender has known applicant: _____

How has the applicant demonstrated learning capacity? _____

How has the applicant demonstrated leadership capacity? _____

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The Hamline Education Doctorate is based on a learning community model that requires a commitment to collaborative, cooperative work over an extended time. How has the applicant demonstrated ability to succeed in this type of learning environment?

What unique characteristics or contributions would this applicant bring to a doctoral level learning community? _____

Would you like to share anything else about this applicant? _____

Thank you for taking the time to complete this recommendation form. Please send it directly to Hamline University Office of Graduate Admission, MS-A1710, 1536 Hewitt Avenue, Saint Paul, MN 55104-1284.

signature

Signed _____ Date _____

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