STUDENT PAY SCHEDULE

07/01/2014 – 06/30/2015

PAYROLL #	FROM	TO	WEB CLOSES FOR STUDENTS	WEB CLOSES FOR SUPERVISORS	CHECK DATE
13	06/16/2014	06/30/2014	07/03/2014	07/05/2014	07/15/2014
14	07/01/2014	07/15/2014	07/18/2014	07/20/2014	07/31/2014
15	07/16/2014	07/31/2014	08/03/2014	08/05/2014	08/15/2014
16	08/01/2014	08/15/2014	08/18/2014	08/20/2014	08/29/2014
17	08/16/2014	08/31/2014	09/03/2014	09/05/2014	09/15/2014
18	09/01/2014	09/15/2014	09/18/2014	09/20/2014	09/30/2014
19	09/16/2014	09/30/2014	10/03/2014	10/05/2014	10/15/2014
20	10/01/2014	10/15/2014	10/18/2014	10/20/2014	10/31/2014
21	10/16/2014	10/31/2014	11/03/2014	11/05/2014	11/14/2014
22	11/01/2014	11/15/2014	11/18/2014	11/20/2014	11/28/2014
23	11/16/2014	11/30/2014	12/03/2014	12/05/2014	12/15/2014
24	12/01/2014	12/15/2014	12/18/2014	12/20/2014	12/31/2014
1	12/16/2014	12/31/2014	01/03/2015	01/05/2015	01/15/2015
2	01/01/2015	01/15/2015	01/18/2015	01/20/2015	01/30/2015
3	01/16/2015	01/31/2015	02/03/2015	02/05/2015	02/16/2015
4	02/01/2015	02/15/2015	02/18/2015	02/20/2015	02/27/2015
5	02/16/2015	02/28/2015	03/03/2015	03/05/2015	03/16/2015
6	03/01/2015	03/15/2015	03/18/2015	03/20/2015	03/31/2015
7	03/16/2015	03/31/2015	04/03/2015	04/05/2015	04/15/2015
8	04/01/2015	04/15/2015	04/18/2015	04/20/2015	04/30/2015
9	04/16/2015	04/30/2015	05/03/2015	05/05/2015	05/15/2015
10	05/01/2015	05/15/2015	05/18/2015	05/20/2015	05/29/2015
11	05/16/2015	05/31/2015	06/03/2015	06/05/2015	06/16/2015
12	06/01/2015	06/15/2015	06/18/2015	06/20/2015	06/30/2015

ALL WEB ENTRY CLOSES ON THE DATES INDICATED AT 4:00 P.M.

WHEN YOU DO NOT SUBMIT YOUR TIME SHEET ON TIME, OR YOUR SUPERVISOR DOES NOT APPROVE YOUR TIME SHEET ON TIME, YOU BOTH CAUSE EXCESSIVE AND UNECESSARY PAPERWORK. THERE IS ALSO THE POSSIBILITY OF YOUR PAYCHECK NOT BEING PROCESSED PROMPTLY. PLEASE BE MINDFUL OF YOUR TIME, THE PAYROLL OFFICE'S TIME AND BE MINDFUL OF OUR ENVIRONMENT.

IF YOU ARE HAVING ANY TROUBLE WITH YOUR TIMESHEET, PLEASE CONTACT TIFFANY CARMONY AT 651-523-2929 OR EMAIL tcarmony01@hamline.edu