Law School – Piperline Online Grade Entry

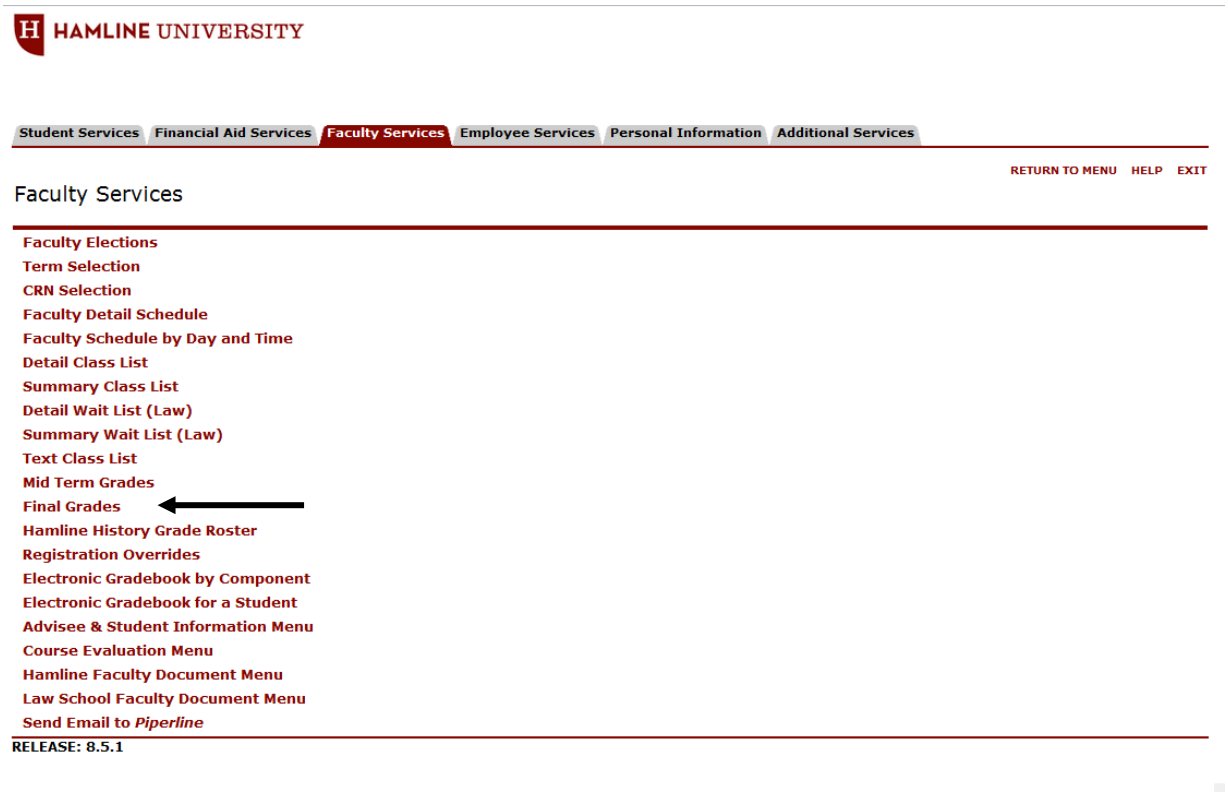
Navigation

Log in to **Piperline**.

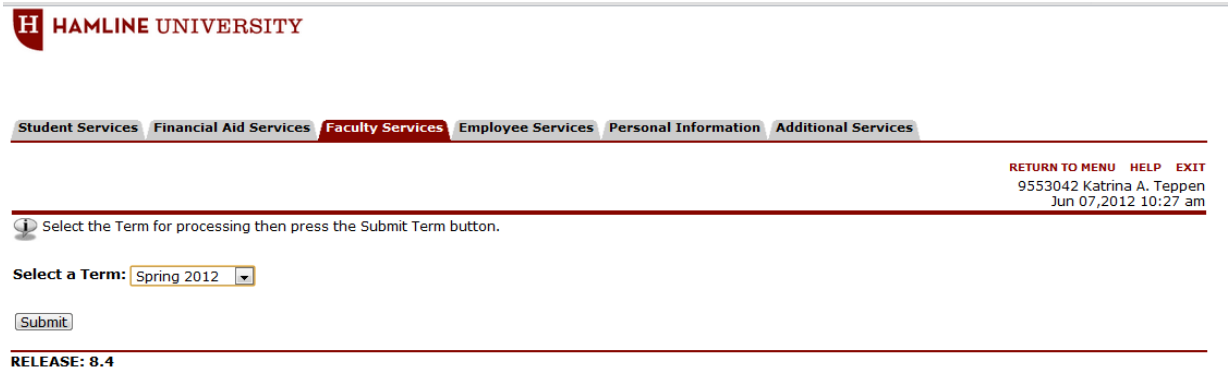
Click on the **Faculty Services** link.

Read the Faculty FERPA statement and click the **CONTINUE** button.

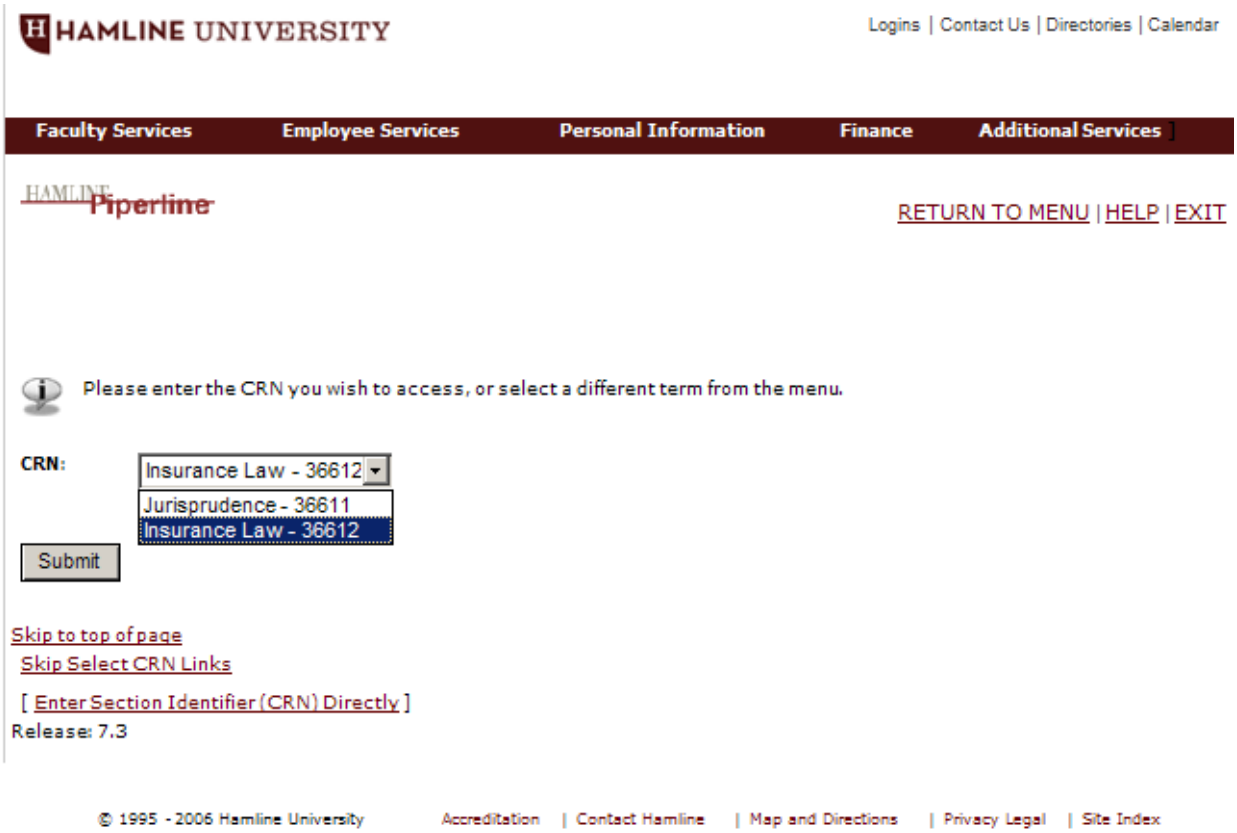
Click the **Final Grades** link.



Select a term from the dropdown list and click the **Submit** button.



Select a course from the dropdown list and click the **Submit** button.



Entering Grades

The first screen will ask you whether you wish to display the roster in ***Exam Number Order*** or ***Name Order***.

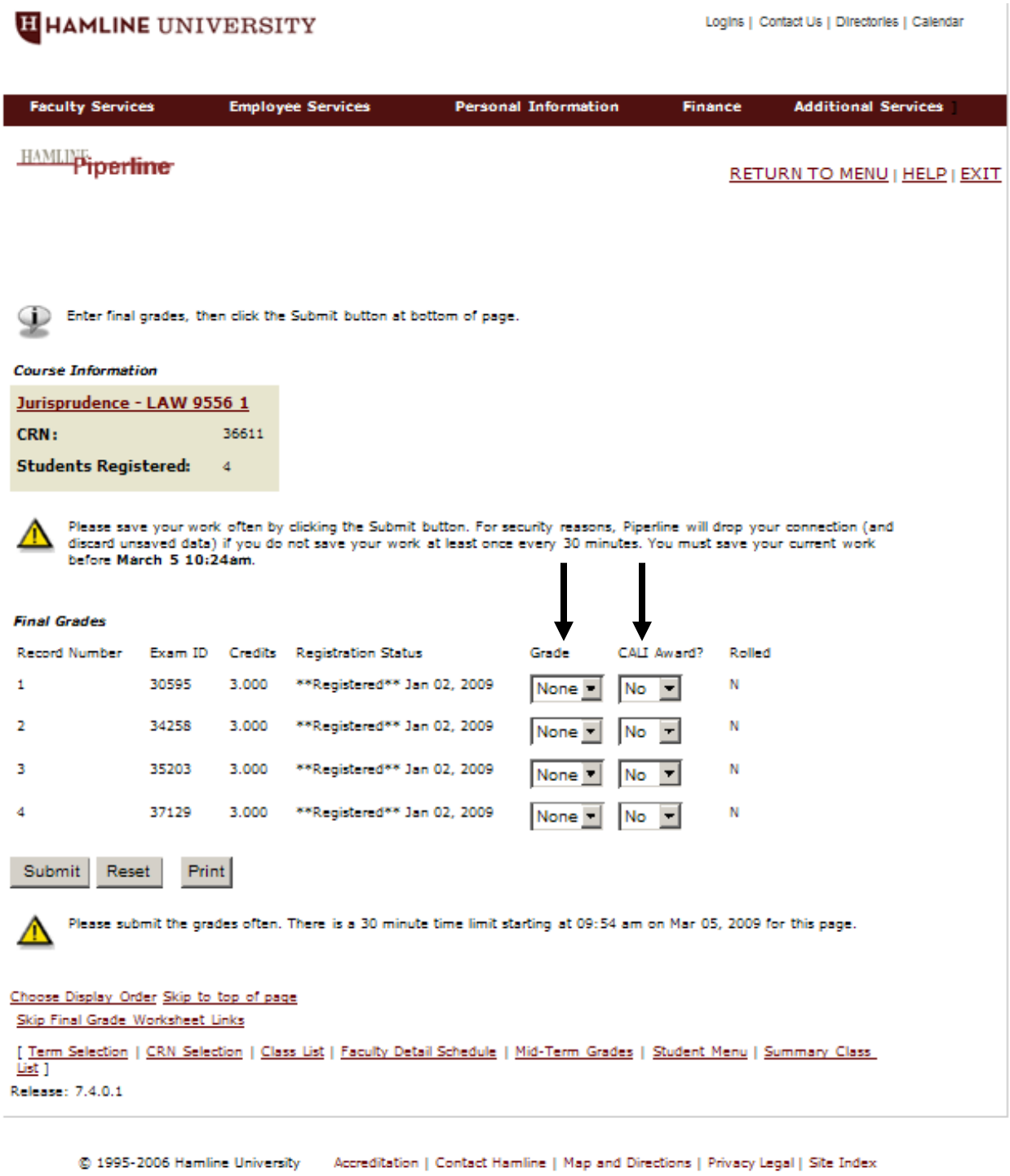
- Select ***Exam Number Order*** to enter grades anonymously by final exam number. *Note: You will get a chance to see the names for grade bumps, after you've entered grades anonymously in the* **Exam Number Order** *screen.*
- Select ***Name Order*** to enter grades by name.

If you need to grade another section, click the **RETURN TO MENU** link at the top, then click the **CRN Selection** link from the **Faculty Services** menu.

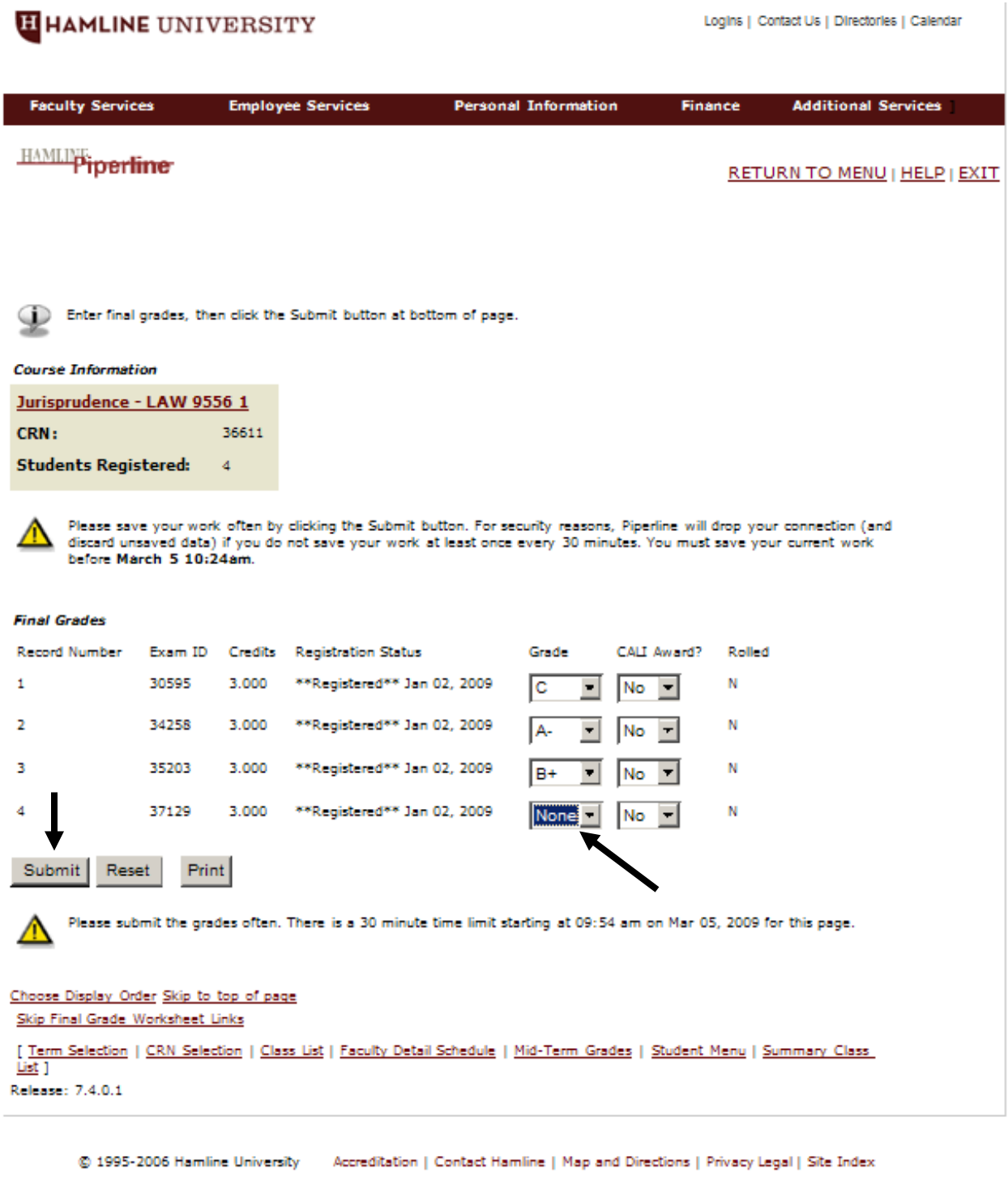
If you selected ***Name Order***, skip to page 10 of these instructions.

Entering Grades by Exam Number

The **Grade** dropdown list contains all valid possible grades for the particular class. Select a final grade for each student. When ready, click the **Submit** button. (Notice the warning that the page will time out after 30 minutes – submit periodically to insure that the time limit is not exceeded). If appropriate, please designate the CALI Award recipient by selecting ***Yes*** from the **CALI Award?** dropdown list (please refer to the current policy to determine if the class qualifies).



You are not allowed to move forward to the Name Order (and "bump") screen until you submit grades for all students. You may enter grades all at once or in several Piperline sessions. Use the **Submit** button to save the data and reset the timeout clock (if the page times out, you will lose your work!).



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Enter final grades, then click the Submit button at bottom of page.

Course Information

Jurisprudence - LAW 9556 1

CRN: 36611

Students Registered: 4

Please save your work often by clicking the Submit button. For security reasons, Piperline will drop your connection (and discard unsaved data) if you do not save your work at least once every 30 minutes. You must save your current work before **March 5 10:24am**.

Final Grades

Record Number	Exam ID	Credits	Registration Status	Grade	CALI Award?	Rolled
1	30595	3.000	**Registered** Jan 02, 2009	C	No	N
2	34258	3.000	**Registered** Jan 02, 2009	A-	No	N
3	35203	3.000	**Registered** Jan 02, 2009	B+	No	N
4	37129	3.000	**Registered** Jan 02, 2009	None	No	N

Submit | Reset | Print

Please submit the grades often. There is a 30 minute time limit starting at 09:54 am on Mar 05, 2009 for this page.

Choose Display Order Skip to top of page

Skip Final Grade Worksheet Links

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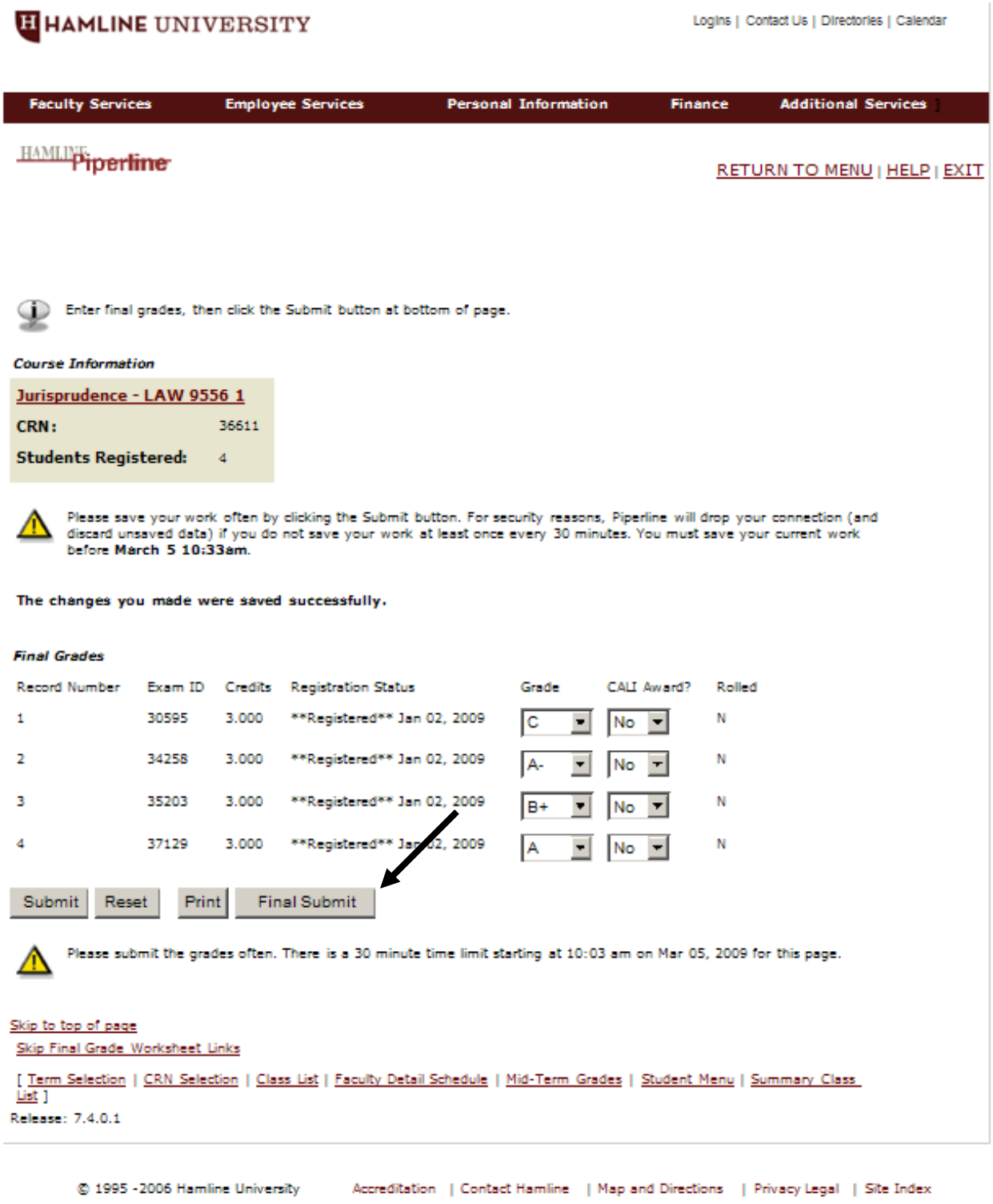
Once all grades are entered for a section click **Submit**. You will then see a button labeled **Final Submit**. Be careful – once you click the **Final Submit** button, you may not change any of these grades (except to "bump") or go back to the **Exam Number Order** screen. Click the **Print** button to create a hard copy of these grades prior to clicking **Final Submit**.



Name

Once you click the **Final Submit** button, the **Name Order** screen comes up. You now have the opportunity to "bump" any of the grades up by one gradation. Select ***Yes*** from the dropdown list in the **Bump?** column. You may bump grades all at once or in several Piperline sessions. Use the **Submit** button to save.

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Enter final grades, then click the Submit button at bottom of page.

Course Information

Jurisprudence - LAW 9556 1

CRN: 36611

Students Registered: 4

Please save your work often by clicking the Submit button. For security reasons, Piperline will drop your connection (and discard unsaved data) if you do not save your work at least once every 30 minutes. You must save your current work before **March 5 10:45am**.

You have made no changes to the final grades or attendance hours. No changes were made to the database.

Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	Bump?	CALI Award?	Rolled
1	Anderson, Amanda A.	9740383	3.000	**Registered** Jan 02, 2009	A-	No	No	N
2	Brown, Bert B.	9635317	3.000	**Registered** Jan 02, 2009	C	No	No	N
3	Carlson, Carrie C.	9364914	3.000	**Registered** Jan 02, 2009	A	No	No	N
4	Dooley, Dawn D.	9848990	3.000	**Registered** Jan 02, 2009	B+	No	No	N

Submit | Reset | Print | Final Submit

Please submit the grades often. There is a 30 minute time limit starting at 10:15 am on Mar 05, 2009 for this page.

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After selecting ***Yes*** in the **Bump?** column and clicking **Submit**, a ***Y*** will display in that column. You may not "un-bump" students. Since you may bump any number of students (including zero), the **Final Submit** button will always appear (once all grades have been entered). When you are done bumping students for this section, click the **Final Submit** button. Be careful – once you click the **Final Submit** button, you may not bump any other student in this section. Click the **Print** button to create a hard copy of these grades prior to clicking **Final Submit**.

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Enter final grades, then click the Submit button at bottom of page.

Course Information

Jurisprudence - LAW 9556 1

CRN: 36611

Students Registered: 4

Please save your work often by clicking the Submit button. For security reasons, Piperline will drop your connection (and discard unsaved data) if you do not save your work at least once every 30 minutes. You must save your current work before **March 5 10:50am**.

The changes you made were saved successfully.

Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	Bump?	CALI Award?	Rolled
1	Anderson, Amanda A.	9740383	3.000	**Registered** Jan 02, 2009	A-	No	No	N
2	Brown, Bert B.	9635317	3.000	**Registered** Jan 02, 2009	C+	Y	No	N
3	Carlson, Carrie C.	9364914	3.000	**Registered** Jan 02, 2009	A	No	No	N
4	Dooley, Dawn D.	9848990	3.000	**Registered** Jan 02, 2009	A-	Y	No	N

Submit | Reset | Print | Final Submit

Please submit the grades often. There is a 30 minute time limit starting at 10:20 am on Mar 05, 2009 for this page.

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Final Submit

Once the **Final Submit** button is pressed on the **Name Order** screen, grades may no longer be changed or bumped in **Piperline** for that section. Note that the roster is now displayed using a different background color, and that there are no **Submit** or **Print** buttons.

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RETURN TO MENU | HELP | EXIT

Enter final grades, then click the Submit button at bottom of page.

Course Information

Jurisprudence - LAW 9556 1

CRN: 36611

Students Registered: 4

Please save your work often by clicking the Submit button. For security reasons, Piperline will drop your connection (and discard unsaved data) if you do not save your work at least once every 30 minutes. You must save your current work before **March 5 10:53am**.

You have made no changes to the final grades or attendance hours. No changes were made to the database.

Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	Bump?	CALI Award?	Rolled
1	Anderson, Amanda A.	9740383	3.000	**Registered** Jan 02, 2009	A-	N	N	N
2	Brown, Bert B.	9635317	3.000	**Registered** Jan 02, 2009	C+	Y	N	N
3	Carlson, Carrie C.	9364914	3.000	**Registered** Jan 02, 2009	A	N	N	N
4	Dooley, Dawn D.	9848990	3.000	**Registered** Jan 02, 2009	A-	Y	N	N

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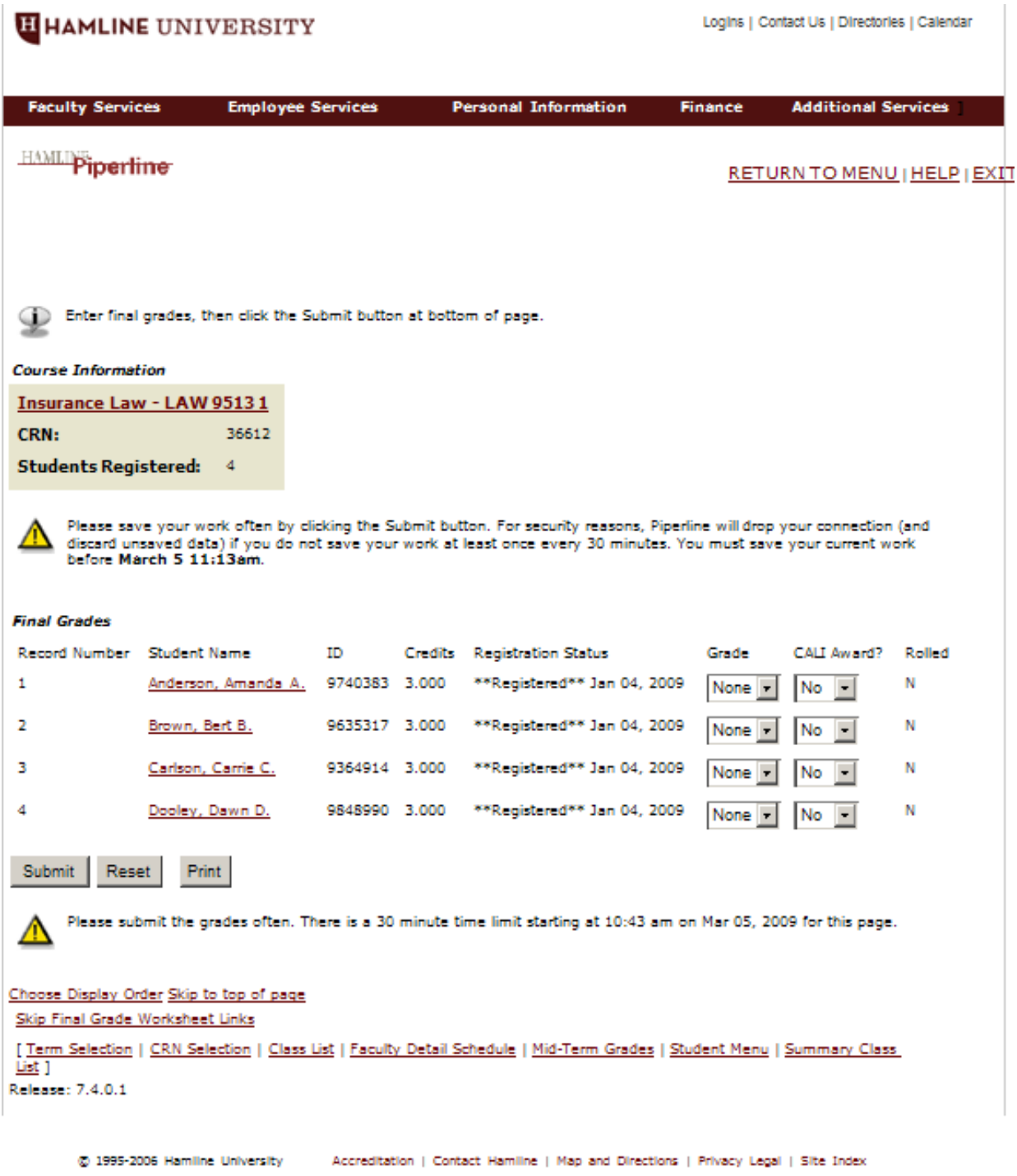
Entering Grades by Name

The **Grade** dropdown list contains all valid possible grades for the particular class. Select a final grade for each student. When ready, click the **Submit** button. (Notice the warning that the page will time out after 30 minutes – submit periodically to insure that the time limit is not exceeded). If appropriate, please designate the CALI Award recipient by selecting ***Yes*** from the **CALI Award?** dropdown list (please refer the current policy to determine if the class qualifies).



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Enter final grades, then click the Submit button at bottom of page.

Course Information

Insurance Law - LAW 9513 1

CRN: 36612

Students Registered: 4

Please save your work often by clicking the Submit button. For security reasons, Piperline will drop your connection (and discard unsaved data) if you do not save your work at least once every 30 minutes. You must save your current work before **March 5 11:13am**.

Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	CALI Award?	Rolled
1	Anderson, Amanda A.	9740383	3.000	**Registered** Jan 04, 2009	None	No	N
2	Brown, Bert B.	9635317	3.000	**Registered** Jan 04, 2009	None	No	N
3	Carlson, Carrie C.	9364914	3.000	**Registered** Jan 04, 2009	None	No	N
4	Dooley, Dawn D.	9848990	3.000	**Registered** Jan 04, 2009	None	No	N

Submit | Reset | Print

Please submit the grades often. There is a 30 minute time limit starting at 10:43 am on Mar 05, 2009 for this page.

Choose Display Order Skip to top of page

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Once all grades are entered for a section click **Submit**. You will then see a button labeled **Final Submit**. Be careful – once you click the **Final Submit** button, you may not change any of these grades or go back to the **Name Order** screen. Click the **Print** button to create a hard copy of these grades prior to clicking **Final Submit**.

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Enter final grades, then click the Submit button at bottom of page.

Course Information

Insurance Law - LAW 9513 1

CRN: 36612

Students Registered: 4

Please save your work often by clicking the Submit button. For security reasons, Piperline will drop your connection (and discard unsaved data) if you do not save your work at least once every 30 minutes. You must save your current work before **March 5 11:20am**.

The changes you made were saved successfully.

Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	CALI Award?	Rolled
1	Anderson, Amanda A.	9740383	3.000	**Registered** Jan 04, 2009	I	No	N
2	Brown, Bert B.	9635317	3.000	**Registered** Jan 04, 2009	B+	No	N
3	Carlson, Carrie C.	9364914	3.000	**Registered** Jan 04, 2009	A	No	N
4	Dooley, Dawn D.	9848990	3.000	**Registered** Jan 04, 2009	C	No	N

Submit | Reset | Print | Final Submit

Please submit the grades often. There is a 30 minute time limit starting at 10:50 am on Mar 05, 2009 for this page.

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Once the **Final Submit** button is pressed on the **Name Order** screen, grades may no longer be changed in **Piperline** for that section. Note that the roster is now displayed using a different background color, and that there are no **Submit** or **Print** buttons.

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Enter final grades, then click the Submit button at bottom of page.

Course Information

Insurance Law - LAW 9513 1	
CRN:	36612
Students Registered:	4

Please save your work often by clicking the Submit button. For security reasons, Piperline will drop your connection (and discard unsaved data) if you do not save your work at least once every 30 minutes. You must save your current work before March 5 11:22am.

You have made no changes to the final grades or attendance hours. No changes were made to the database.

Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	CALI Award?	Rolled
1	Anderson, Amanda A.	9740383	3.000	**Registered** Jan 04, 2009	I	N	N
2	Brown, Bert B.	9635317	3.000	**Registered** Jan 04, 2009	B+	N	N
3	Carlson, Carrie C.	9364914	3.000	**Registered** Jan 04, 2009	A	N	N
4	Dooley, Dawn D.	9848990	3.000	**Registered** Jan 04, 2009	C	N	N

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