Hamline Collaboration Platform

Selection of **Google Apps for Education**
Update at Deans' Council 18-Jul-2012

Collaboration Platform Project
Background

- Campus-wide kick-off forum on 05-Dec-2011
- Introduced at Deans' Council on 21-Dec-2011
- Investigate alternatives to existing on-premise GroupWise email and calendar system
- Two cloud-based options considered
  - Microsoft Office 365
  - Google Apps for Education
- Both are (potentially) much more than email and calendar
- Project re-dubbed "Collaboration Platform" to reflect these opportunities

Collaboration Platform
Background (cont'd)

- Working Group formed Jan-2012 to investigate Microsoft and Google options
  - ITS (8)
  - Faculty (2)
  - Staff (4)
  - Students (3) (recruited but did not actively participate)
- Each option received approx. two months of due diligence
  - Vendor webinars at campus open forums
  - Use by Working Group to conduct its business
  - Hands-on "open lab" sessions
  - Research of and presentations by other institutions
  - Consultation with campus community

Collaboration Platform
Assessment Criteria

- Largely based on framework developed by UC Berkeley
- Topics
  - Email
  - Calendar
  - Other Collaboration Tools
  - Platform Extensibility
  - Administration/Integration/Migration
  - Security/Privacy
  - Contractual/Legal
  - Cost/Savings
- Altogether, approx. 70 individual criteria considered

Collaboration Platform
Recommendation

- On 08-Jun-2012, the Working Group moved to recommend **Google Apps for Education** as Hamline's Email, Calendaring, and Collaboration Platform
  - One platform -- for Faculty, Staff, and Students
  - Based on months of research, hands-on experience, and discussion
  - Final vote was 9-4-1 in favor of Google over Microsoft (with one tie / no preference)
- Recommendation reviewed by ITSAC on 21-Jun-2012
- Approved by President's Staff on 10-Jul-2012

Collaboration Platform
Lessons Learned

- Google Apps better for the "academic" side of Hamline
  - Already in-use by our students (@hamlineuniversity.edu)
  - Familiar and used by many faculty and staff as well
  - Better network of other Google Apps institutions
- Office 365 better for the "business" side of Hamline
  - Large archive of and familiarity with MS Office documents, spreadsheets, and applications
  - Power-user functionality
    - Admissions
    - Event scheduling

Collaboration Platform
Recommendation Summary

- Google Apps better for the "academic" side of Hamline
- Office 365 better for the "business" side of Hamline
- But what is the business of Hamline?

Google Apps Implementation
Next Steps

- Working Group transitioning from recommendation to planning phase
- Sub-groups being formed for:
  - Schedule/Timing
  - Technical Migration
  - Training and Support
  - Communications to Campus
  - User Requirements/Analysis
- Strike balance between timeliness of implementation vs. appropriate preparation required

Google Apps Implementation
Schedule/Timing

- What do we need to consider in terms of timing for implementation of Google Apps (and sunsetting of GroupWise)?
  - Especially in terms of Academic Calendar(s) and other considerations?

- Wide range at other institutions
  - 2-3 weeks (e.g., Macalester)
  - Several years (e.g., UMN)