HAMLINE UNIVERSITY

Meeting and Event Space Information by Building

Capacity, furniture, standard setup, and installed technology of meeting and event spaces, including outdoors.

Bush Memorial Library (BML) 1518 Hewitt Avenue

Room	Capacity	Features
104 Conference Room	12	Conference Table Plasma with Laptop Hookups
Patio	100	24 Chairs at Round Patio Portable Grill Location

Bush Student Center (BSC) 1561 Hewitt Avenue

Room	Capacity	Features
Ballroom	400 max 250 Lecture	Lounge Seating Lecture/Theatre Style (chairs only) for up to 250 maximum capacity. Round Tables (with up to 8 people per round) for up to 64. Banquet/Rectangular Tables (with up to 8 people per table) for up to 114. *Additional Setups Available*
HUB	200 max	Tables and Chairs TV, LCD
Lobby	200 max	Lounge Furniture TV, LCD, VCR/DVD (check out from Front Desk)
North Mall		Lawn Area South of Klas Center
Patio		Patio Furniture

Drew Fine Arts Center (DFA) 1530 Taylor Avenue

Room	Capacity	Features
Anne Simley Theatre	300 max	289 Fixed Theatre Seating *Contact Bill Wallace for additional information.*
Lobby	300 max	Lounge Furniture

Drew Hall (DRH) 1523 Taylor Avenue

Room	Capacity	Features
65 Conference Room	16	Conference Table Lounge Seating for 10 Plasma with Laptop Hookups, Video Input, VCR/DVD

Giddens/Alumni Learning Center (GLC) 1556 Hewitt Avenue

Room	Capacity	Features
Art Gallery	200 max	32 Chairs at Round Tables
Art Gallery Walls	*NA*	Exhibition Space Installed Hanging System
138S Faculty Lounge	16	Seminar/Meeting Room Kitchenette
Lobby	300 max	

Klas Center (KC) 1537 Taylor Avenue

Room	Capacity	Features
Kay Fredericks Room	375 max 300 lecture 248 dinner	Lecture/Theatre Style (chairs only) for up to 300 maximum capacity; 250 is more comfortable and allows space for additional setup. Round Tables (with up to 8 people per round) for up to 248 maximum capacity; 200 is more comfortable and allows space for additional setup. *Additional Setups Available* 2 LCD, TV/VCR/DVD
Osnes Plaza	200	Patio Furniture
201	8	Seminar/Meeting Room Conference Table for up to 8
North Mall		Lawn Area South of Klas Center

Manor Hall (MRH) 1513 Englewood Avenue

Room	Capacity	Features
Main Lounge	200 max	Lounge Furniture Tables and Chairs

Old Main (OM) 1536 Hewitt Avenue

Room	Capacity	Features
Bridgeman Hall	200 max	157 Fixed Seats on Main Floor
Mall	2000	

Sorin Hall (SOR) 1535 Englewood Avenue

Room	Capacity	Features
A	40 max	Round Tables for 40 maximum (8 people per round). *Additional Setups Available*
B	50 max	Hollow-Square for 40 maximum. Round Tables for 50 maximum (8 people per round). *Additional Setups Available* LCD
A & B	120 max	Round Tables for up to 120 (8 people per round). *Additional Setups Available*
Bailey Room	18 max	Conference Table for 14; an additional table with 4 chairs may be added.

Sundin Music Hall (SMH) 1531 Hewitt Avenue

Room	Capacity	Features
Performance Hall	325	315 Fixed Theatre Seating *Contact Silvester Vicic, director, for additional information.*
Lobby	150 max	

Hamline University Minneapolis (HUM) 1600 Utica Avenue, St. Louis Park

Room	Capacity	Features
2 Conference Room	15	Conference Table
26 Breakout Room	6	Conference Table
29 Breakout Room	6	Conference Table
34 Lounge	40	Lounge Furniture Kitchenette
38 Breakout Room	6	Conference Table
39/40 Board Room	52	Tables in Room for 52 maximum. Technology Podium (Doc Cam)
52 Breakout Room	6	Conference Table

Installed Technology Key

Tech Podium	A technology, or "tech," podium includes an instructor podium with PC (with Internet access), full laptop hookups (Ethernet, power, audio, etc.), mounted digital/LCD projector, screen, reinforced sound, VCR/DVD combo, and document camera.
Tech Cabinet	A technology, or "tech," cabinet includes the same equipment as a technology podium, except there is no document camera.
Doc Cam	A document camera, or "doc cam" (also known by the brand name ELMO), is a digital real-time image capture device that is connected to the digital/LCD projector and used in lieu of a traditional overhead projector.
LCD	Installed in the room is a mounted digital/LCD projector, screen, and a display plug-in for a laptop.

All classroom buildings are served by secure wireless connectivity.

All classrooms have a VCR/DVD combo connected to a standard TV or its equivalent if the classroom has a technology podium or cabinet.

Traditional overhead projectors are also available.