HAMLINE UNIVERSITY

Doctorate in Education
Application for Admission

Applications will be considered complete when all components have been received.

1. Complete this application form and attach your:

- Professional résumé or curriculum vita.
- Statement of educational aims in which you specify how the Hamline EdD will help you achieve your personal and professional goals.
- An article-length piece of academic writing (10 pages maximum) that portrays your thinking about a critical education issue and demonstrates your ability to synthesize ideas and sources, organize a paper (a clear thesis statement or question, logically developed, and supported with appropriate sources), and use accurate grammar, punctuation, spelling, and consistent citation style.

2. Arrange to have official transcripts of all undergraduate and graduate work sent directly from the institutions(s) to the Office of Graduate Admission.

3. Have three letters of recommendation sent directly to the Office of Graduate Admission (please use this recommendation form).

4. Attach the nonrefundable $35 application fee. Please make check payable to Hamline University. The application fee is waived for online applications.

5. For international students whose first language is other than English and who have not completed an undergraduate degree in the U.S., submit an official copy of your TOEFL score. Proof of financial support and bank statements are required for international students as well.

Send all materials to:

Doctorate in Education Program
Office of Graduate Admission
Hamline University, MS-A1710
1536 Hewitt Avenue
Saint Paul, MN 55104-1284

For more information:

Phone: 651-523-2900
Fax: 651-523-3058
Toll-free: 800-753-9753
Email: gradprog@hamline.edu
Website: www.hamline.edu/graduate/admission

This application is for fall in the year 20 _____

Personal Information

Name _____
last first middle

Name under which transcripts will arrive (if different from above) _____

Home address _____
street apartment

_____
city state zip+4 county

Employer/business address _____
street suite

_____
city state zip+4 county

Home phone _____ Business phone _____

Email _____ Fax _____

Years of professional experience: teaching _____ administrative _____ other _____

Date of birth _____ Gender ☐ F ☐ M Social Security number _____

Are you a U.S. citizen? ☐ yes ☐ no

If "no," please include your Alien Registration # (also known as "green card") _____

Will your family (spouse and/or dependent children) be traveling with you to the United States? ☐ yes ☐ no
If yes, their names must be included in your I-20 (or DS-2019) document. Please contact us for more information.

Education

List information for all colleges, universities, and professional schools you have attended.

institution	major	dates attended	degree year

Professional experience

Please make sure your résumé or curriculum vitae addresses the following information:

1. Professional memberships
2. Publications
3. Leadership experience
4. Awards or honors
5. Other pertinent information about your qualifications and background

Optional Information

Do you believe your transcripts describe your present capabilities? ☐ yes ☐ no

If no, please give a brief explanation. _____

_____

_____

The following data are collected for statistical purposes only and will not be considered in the admission process.

How would you describe yourself? ☐ African American/Black ☐ American Indian/Alaska Native ☐ Asian American/Pacific Islander ☐ Southeast Asian ☐ Caucasian ☐ Hispanic/Latino Multiracial ☐ other

If you choose, you may list your primary ethnic affiliation(s) _____

What is your religious affiliation? _____

Signature

Signed _____ Date _____

Note: In accordance with the Family Educational Rights and Privacy Act of 1974, the above information will be used only by office personnel and university officials and will not be released to third parties without your written consent. Hamline University does not discriminate on the basis of race, color, national origin, ancestry, sex, disability, religion, age, sexual orientation, or veteran status in its education or employment programs or activities.

Hamline University is registered as a private institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

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